ALASKA COURT SYSTEM
OFFICE OF THE ADMINISTRATIVE DIRECTOR
ADMINISTRATIVE BULLETIN NO. 66.1

TO: ALL HOLDERS OF ADMINISTRATIVE BULLETIN SETS:

All Justices
All Judges
Area Court Administrators
Clerk of the Appellate Courts
Rural Court Training Assistants
All Clerks of Court
All Magistrate-Judges
Senior Staff
Court Analyst
Central Services Supervisor
Judicial Services
APD Warrants
Law Libraries at Anchorage, Barrow, Dillingham, Fairbanks, Homer, Juneau, Kenai, Ketchikan, Kodiak, Kotzebue, Nome, Palmer, Petersburg, Sitka, Valdez, and Wrangell

SUBJECT: Lodging and Meals for Jurors

Pursuant to Administrative Rule 14(c), jurors who are unable to return home at the end of the trial day or grand jury proceedings will receive lodging and meals at court system expense. To pay for their meals, these jurors will receive vouchers redeemable through local vendors. (If no voucher system is in place, the chief financial officer may authorize the local court to pay for meals another way.)

Trial jurors (and bailiffs) may also receive meals at court expense while the jury is deliberating. No other meals will be provided at court system expense unless approved in advance by the area court administrator, the chief financial officer, or the administrative director.

The amounts paid for juror meals and lodging may not exceed the per diem and lodging allowances for State employees. The chief financial officer may approve a higher meal allowance in rural communities, as necessary.

Dated: April 1, 2016
Effective Date: April 1, 2016

/s/
Christine E. Johnson
Administrative Director

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