

3. Attempts to Locate Defendant. In addition to the above, in order to fulfill my obligation to diligently inquire as to the defendant's whereabouts and to serve the summons on the defendant, I did the following (**check only the boxes that apply**):

a. I wrote to and/or questioned defendant's friends and family:

<u>Persons Contacted</u>	<u>Relationship</u>	<u>Results</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

b. I wrote to and/or questioned defendant's current and previous employer(s):

<u>Employers Contacted</u>	<u>Results</u>
_____	_____
_____	_____

c. I checked telephone directories and Polk city directories (available at the library), and called telephone information as follows:

<u>Directories Checked</u>	<u>Results</u>
_____	_____
_____	_____

d. I used a locate-and-research company (such as Accurant and Ingens) to find the defendant:

<u>Companies Contacted</u>	<u>Results</u>
_____	_____
_____	_____

e. I conducted people-finder research on the Internet:

<u>Websites Researched</u>	<u>Results</u>
_____	_____
_____	_____
_____	_____

f. I checked Facebook and/or other online social networks with these results:

g. I sent the summons to the defendant by first class mail (not certified) to the following address: _____ on (date) _____

with the following results: _____
I enclosed postage sufficient for the return of an answer.

h. I checked with motor vehicle registrars in (cities): _____

with the following results: _____

i. I called utility companies as follows:

<u>Companies Contacted</u>	<u>City</u>	<u>Results</u>
_____	_____	_____
_____	_____	_____

j. I searched property tax listings as follows:

<u>Communities Searched</u>	<u>Results</u>
_____	_____
_____	_____

k. I searched the Alaska Court System's trial court records online (<https://records.courts.alaska.gov/>) to find any cases involving the defendant. Then I went to the courthouse to check the file(s) for a current address and found the following: _____

l. I searched court records outside of Alaska with the following results:

<u>Location of Courts</u>	<u>Results</u>
_____	_____
_____	_____

m. I searched recorded or filed documents at:

(1) the Recorder's Office of the Alaska Department of Natural Resources (<http://dnr.alaska.gov/ssd/recoff/searchRO.cfm>) with the following results: _____

(2) a recorder's office outside of Alaska, located in _____ with the following results: _____

n. I searched business license information at:

(1) the Alaska Division of Corporations, Business, and Professional Licensing (<https://www.commerce.alaska.gov/web/cbpl/>) with the following results: _____

(2) other local and state agencies outside of Alaska with the following results: _____

o. I believe the defendant may be in the military. Therefore, I contacted the following military locator service(s):

- Air Force: (210) 565-2660
 - Army: (888) 276-9472
 - Navy: (866) 827-5672
 - Marines: (703) 784-3942 or (800) 268-3710
 - Coast Guard: (866) 772-8724
- with the following results: _____

p. Other: _____

4. The purpose of my inquiry was to give the defendant notice of the action in order that the defendant may appear and defend it.

5. I believe other methods of service may be more likely to give the absent party notice (publication in a print or online newspaper, e-mail, posting on the absent party's social network account, physically posting on the front door of an absent party's place of residence, any other appropriate methods). Therefore, I did the following:

After completing all the inquiries listed above, I do not know the whereabouts of the defendant, and I do not know of any other sources of information through which I can learn the whereabouts of the defendant.

Date

Signature of Party or Attorney or Attorney's Agent

Print or Type Name

Subscribed and sworn to or affirmed before me at _____, Alaska
on _____
(date)

(SEAL)

Clerk of Court, Notary Public, or other
person authorized to administer oaths/
My commission expires: _____

ORDER

It is ordered that:

(date)

Clerk / Judge

Type or Print Name

