

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA  
AT \_\_\_\_\_

\_\_\_\_\_) )  
 \_\_\_\_\_) )  
 \_\_\_\_\_) )  
 Plaintiff, \_\_\_\_\_) )  
 vs. \_\_\_\_\_) )  
 \_\_\_\_\_) )  
 \_\_\_\_\_) )  
 Defendant(s). \_\_\_\_\_) )

CASE NO. \_\_\_\_\_  
**DEFAULT APPLICATION, AFFIDAVIT  
 AND ENTRY (IN F.E.D. ACTION)**

**APPLICATION**

The defendant has not filed a written answer to the complaint or otherwise defended this action. Therefore, plaintiff requests that the clerk of court enter the defendant's default as provided in Civil Rule 55.

**AFFIDAVIT**

I solemnly swear (or affirm) that the following facts are true to the best of my knowledge:

1. The summons and complaint were served on the following defendant(s) by process server or peace officer. A Return of Service for each defendant has been filed with the court or is attached.

<u>Defendant's Name</u>	<u>Date Served</u>

2. The defendant has not filed a written answer to the complaint.
3. The defendant is not a minor under age 18 or an incompetent person.
4. Regarding the defendant's military status:
  - The defendant is in active military service.
  - The defendant is not in military service.
  - I am unable to determine whether or not the defendant is in military service.
 My knowledge and belief about the defendant's military status is based on the following facts: \_\_\_\_\_  
 \_\_\_\_\_

5. Calculation of amount owed to plaintiff. (*Attach receipts, invoices, rental agreement, etc. as proof of each amount owed.*)
  - a. Unpaid Rent: \_\_\_\_\_  
 \_\_\_\_\_  
 (list each month & amount unpaid that month) \$ \_\_\_\_\_  
(total unpaid rent)
  - b. Damages to Premises (*Itemize*)
 

_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Damages</b>	<b>\$ _____</b>
  - c. Late Fee (if allowed by rental agreement or lease) \$ \_\_\_\_\_

**Subtotal of Amount Due (rent, damages, and late fee) \$ \_\_\_\_\_**

d. Subtract Amounts Defendant Paid to Plaintiff:

Security Deposit.  No  Yes, in the amount of \$\_\_\_\_\_

Other Payments.  No  Yes, in the amount of \$\_\_\_\_\_

**Subtotal of Amounts Paid (\$\_\_\_\_\_)**

**TOTAL AMOUNT OWED TO PLAINTIFF \$\_\_\_\_\_**  
*(Subtract amount paid from amount due.)*

6. Costs

Filing Fee \$\_\_\_\_\_

Service Fee \$\_\_\_\_\_

Other Costs: \_\_\_\_\_ \$\_\_\_\_\_

**Total Costs \$\_\_\_\_\_**

7. Actual Attorney Fees \$\_\_\_\_\_ *(Civil Rule 82(b)(4) determines the amount of attorney fees that will be awarded.)*

8. Prejudgment Interest

I do not request prejudgment interest.

I request prejudgment interest. I understand it will be calculated from the date the summons and complaint were served on the defendant(s) to the date of judgment.

I request prejudgment interest from the following date: \_\_\_\_\_.  
*(Attach a separate computation sheet with an explanation supporting your request See CIV-720 Eviction Booklet and Civil Rule 58.2(b).)*

8. I am submitting a proposed Default Judgment form (CIV-745) with this application.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Plaintiff or Plaintiff's Attorney

\_\_\_\_\_ Print Name

\_\_\_\_\_ Mailing Address

\_\_\_\_\_ City State ZIP

Subscribed and sworn to or affirmed before me at \_\_\_\_\_, Alaska  
on \_\_\_\_\_ Date

(SEAL)

\_\_\_\_\_  
Clerk of Court, Notary Public, or other person  
authorized to administer oaths.  
My commission expires: \_\_\_\_\_

***This section must be completed. Service is required under all circumstances.***

**Certificate of Service**

I certify that on \_\_\_\_\_, a copy of this Default Application and its attachments was mailed to:

<u>Defendant</u>	<u>Address</u>
_____	_____
_____	_____

*Note: If the defendant has been evicted, you cannot use that address unless you cannot find the defendant's current mailing address. Civil Rule 85(a)(5). For more information, see CIV-720 Eviction Booklet.*

- The address listed above is the address from which the defendant was evicted. I could not find the defendant's current mailing address or whereabouts. I made the following efforts to find this information:
- Checked the court file.
  - Called the defendant.  No telephone number available.
  - Called directory assistance.
  - Contacted references listed on rental application.  No references listed.
  - Searched the Internet.  I do not have access to the Internet.
  - Other: \_\_\_\_\_

Plaintiff's Signature \_\_\_\_\_

**ENTRY OF DEFAULT**

The defendant's default is hereby entered in the records of this court.

_____	_____
Date	Signature of Clerk of Court/Deputy Clerk

I certify that on \_\_\_\_\_ a copy of this document was mailed to the plaintiff.

Clerk: \_\_\_\_\_