

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA AT _____

Case Number: _____

Defendant's or Minor's Date of Birth: _____

Case Name: _____

REQUEST FOR DOCUMENTS PURSUANT TO RESTORATIVE JUSTICE PROGRAM

In accordance with the restorative justice program agreement¹ or the presiding judges' order on *Statewide Restorative Justice Procedures in Criminal Proceedings*,² and on behalf of _____ [Name of Tribe or Organization],

I request a copy of:

- the charging documents.
 any bail or other orders setting conditions of the defendant's release from custody.
 the following additional relevant documents:

Date

Signature

Print or Type Name and Title

Mailing Address: _____

Email: _____ Phone: _____

 I agree to get court documents distributed and served by email to the email address above.**NOTE TO TRIBE OR ORGANIZATION**

The agreement you signed with the Alaska Court System (or if no agreement exists, the statewide presiding judges' order) sets out a process for your tribe or organization to develop restorative sentencing recommendations. The agreement or order has a deadline for you to notify the court if you intend to use your own restorative proceeding to make sentencing recommendations for the court in this case.

Please use form CR-810, *Notice to Court of Intent to Conduct Restorative Justice Proceeding*, available from the court clerk or online at <https://public.courts.alaska.gov/web/forms/docs/cr-810.pdf>. You can get hearing information about this case by searching CourtView, which is available at <https://records.courts.alaska.gov>.

INSTRUCTIONS TO COURT CLERK

Tribes or organizations that wish to receive information or be involved in the case pursuant to the restorative justice program can get copies of documents at no charge and may file in the case even though they are not a party (see Ad. R. 9(f)(6) and paragraph 2 on page 2 of the presiding judges' order). The court is also responsible for doing service of filings on behalf of the tribe or organization (see paragraph 7 on page 4 of the presiding judges' order).

Certificate of Distribution by Court

I certify that on _____, a copy of this request was distributed to:

Defendant/Atty Prosecutor _____ Clerk: _____

¹ See <https://courts.alaska.gov/trialcourts/rjp.htm> for a list of specific agreements.

² Available at <https://courts.alaska.gov/jord/docs/2023/statewide-rjp.pdf> (dated September 7, 2023).