

# PACKET NO. 1

## DISSOLUTION OF MARRIAGE FORMS FOR MARRIED PERSONS FILING TOGETHER (WITH MINOR CHILDREN)

<i>Form Number</i>	<i>Form Name</i>
<b>WHERE CAN I FIND INSTRUCTIONS?</b>	
<a href="#"><u>DR-10</u></a>	<b>Instructions are available online at</b> <a href="https://public.courts.alaska.gov/web/forms/docs/dr-10.pdf">https://public.courts.alaska.gov/web/forms/docs/dr-10.pdf</a> Printed copies are available for customers with limited or no internet access.
<b>WHAT IS INCLUDED IN THIS PACKET?</b>	
<a href="#"><u>DR-105</u></a>	<b>Petition for Dissolution of Marriage (with children)</b>
<a href="#"><u>DR-110</u></a>	<b>Request to Waive Appearance at Hearing</b>
<a href="#"><u>DR-306</u></a>	<b>Shared Custody Child Support Calculation</b>
<a href="#"><u>DR-314</u></a>	<b>Information Sheet</b>
<a href="#"><u>DR-315</u></a>	<b>Application for CSED Services</b>
<a href="#"><u>DR-316</u></a>	<b>Information about CSED</b>
<a href="#"><u>DR-475</u></a>	<b>Parenting Plan</b>
<a href="#"><u>PUB-15</u></a>	<b>Mediation information available online at</b> <a href="https://public.courts.alaska.gov/web/forms/docs/pub-15.pdf">https://public.courts.alaska.gov/web/forms/docs/pub-15.pdf</a> Printed copies are available for customers with limited or no internet access.
<b>VS-401</b>	<b>Certificate of Divorce, Dissolution, or Annulment</b> The VS-401 must be printed on a special kind of paper and filled in without mistakes. If your packet does not include a VS-401, ask for a copy from your local courthouse or office of Health Analytics and Vital Records.
<b>WHERE CAN I FIND PARENT EDUCATION REQUIREMENTS?</b>	
<a href="#"><u>Online</u></a>	<a href="http://www.courts.alaska.gov/shc/family/shcparent-ed.htm">www.courts.alaska.gov/shc/family/shcparent-ed.htm</a>

**September 2023**  
**Alaska Court System**

The statutes, court rules, and most of the forms referenced in this packet are available on the court's website: [www.courts.alaska.gov](http://www.courts.alaska.gov). The website also has information about the court system's Family Law Self-Help Center. The Center may be able to help you with questions about dissolution procedure.

## FILING CHECKLIST

**When turning in your dissolution packet with the court, make sure you have also completed the following checklist items:**

<input type="checkbox"/>	DR-105: All pages are signed by both parties.
<input type="checkbox"/>	DR-105: Both signatures are notarized on the last page within the past 60 days.
<input type="checkbox"/>	DR-105: On page 3, make sure you have completely filled in the income information.
<input type="checkbox"/>	DR-105: On page 5, make sure the VIN, license, or registration number is provided for all vehicles.
<input type="checkbox"/>	DR-105: On page 6 and 7, make sure you have fully described how you will divide retirement benefits and that you have attached all required documents.
<input type="checkbox"/>	DR-105: On Page 9, if paternity is disputed or disestablished for any child, you must attach an affidavit of paternity, a certified birth certificate, or DNA results.
<input type="checkbox"/>	DR-105: On Page 10, make sure you have attached Form DR-475 or detailed parenting agreement.
<input type="checkbox"/>	DR-105: On page 11, <ul style="list-style-type: none"><li>• if <u>shared custody</u>, attach:<ul style="list-style-type: none"><li><input type="checkbox"/> Form DR-306</li><li><input type="checkbox"/> Form DR-475 or detailed parenting agreement <i>[referenced on page 10]</i></li></ul></li><li>• if <u>divided custody</u>, attach:<ul style="list-style-type: none"><li><input type="checkbox"/> Form DR-307</li></ul></li><li>• if <u>hybrid custody</u>, attach:<ul style="list-style-type: none"><li><input type="checkbox"/> Form DR-308</li></ul></li></ul>
<input type="checkbox"/>	DR-105: On page 11-13, make sure the child support payment section is completely filled out. <b>Note:</b> If you are requesting to reduce or have no child support, you must clearly demonstrate why it is necessary before the court will consider the request.
<input type="checkbox"/>	Attach proposed Qualified Domestic Relations Order (QDRO), if needed. <i>[See page 7 of DR-10 Instructions for more information.]</i>
<input type="checkbox"/>	Attach Certificate of Completion of Education Requirement. Shows compliance with parent education requirement. You can find information about the education requirements for your location here: <a href="http://www.courts.alaska.gov/shc/family/shcparent-ed.htm">www.courts.alaska.gov/shc/family/shcparent-ed.htm</a> .
<input type="checkbox"/>	Attach income verification for both parties (3 current pay stubs, recent tax returns, and W-2s).
<input type="checkbox"/>	Include filled-out VS-401, <i>Certificate of Dissolution</i> form. <b>No cross-outs or white-outs acceptable.</b>
<input type="checkbox"/>	Completed DR-314, Information Sheet.
<input type="checkbox"/>	Completed DR-955 (if new name requested) or DR-957 (for name restoration, if needed) <b>and</b> completed <a href="#">VS-405</a> -- see Section IX of DR-105.
<input type="checkbox"/>	Pay filing fee or include <i>Request for Exemption from Payment of Fees</i> (form <a href="#">TF-920</a> ).

**An incomplete petition or failure to provide the above items could result in delays or additional hearings before your dissolution can be granted.**