

**Clerk Instructions:** If custody order is **not** already registered in Alaska, use **Action Code DR488**.

If custody order is already registered in Alaska, docket this form as a motion in that case.

Person Filing Petition

Full Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I authorize the court to email court documents in this case to me at the email address above. If I change my email address or wish to receive documents by regular mail, I agree to notify the court by filing form TF-820, [Electronic Delivery of Case Documents](#).

*[If you do not want the other parent to know your physical address, you still must provide a mailing address so the court and the other parent can send you court papers by mail.]*

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA AT \_\_\_\_\_

\_\_\_\_\_  
Full Name of Parent Requesting  
Expedited Enforcement

\_\_\_\_\_  
Full Name of Other Parent

**Alaska** Case No. \_\_\_\_\_ CI

*[Write the case number from "Notice of Registration" (form DR-483) if the other state's order was already registered in Alaska. Leave this line blank if the order has **not** been registered.]*

**PETITION FOR EXPEDITED ENFORCEMENT OF A  
CHILD CUSTODY OR VISITATION ORDER  
FROM ANOTHER STATE OR COUNTRY  
(AS 25.30.460)**

1. **Request.** I, \_\_\_\_\_ *[your name]*, ask the court to immediately give me physical custody of (or visitation with) the following children:

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I believe that these children are currently located at:  
*[Provide full physical address (street number, city, ZIP) if you know it. Otherwise, describe the location as best you can.]*

\_\_\_\_\_  
\_\_\_\_\_

I do not know where the children are. They might be found at:

\_\_\_\_\_  
\_\_\_\_\_

2. **Information about Court Orders.** I have the right to immediate physical custody of the children listed in section 1, based on the following court orders:

*[List the most recent child custody order below. If the most recent order does **not** give you the right to immediate physical custody of the children, you must also list other orders that give you this right.]*

| Name of State that Issued the Order | Date of Order | Was the Order Registered in Alaska?                               | Did the Court Send You a Confirmation Order?<br><i>[If yes, <b>attach copy</b> of order.]</i> |
|-------------------------------------|---------------|---|---|
|                                     |               | <input type="checkbox"/> yes on _____ <input type="checkbox"/> no | <input type="checkbox"/> yes on _____ <input type="checkbox"/> no                             |
|                                     |               | <input type="checkbox"/> yes on _____ <input type="checkbox"/> no | <input type="checkbox"/> yes on _____ <input type="checkbox"/> no                             |
|                                     |               | <input type="checkbox"/> yes on _____ <input type="checkbox"/> no | <input type="checkbox"/> yes on _____ <input type="checkbox"/> no                             |

*[NOTE: If your order is not already registered in Alaska and you want to register it, file form DR-482, [Request to Register Child Custody Order of another State or Country](#). You can file the registration at the same time you file this form.]*

3. **Status of the Court Orders.** The orders listed in section 2:

- have **not** been canceled (vacated), put on hold (stayed), or changed (modified).  
 have been  canceled (vacated)  put on hold (stayed)  changed (modified) by the following orders:

| Court Location | Date of Order | Case Number | Kind of Case<br><i>[For example: protective order, child protection case, adoption, etc.]</i> |
|----------------|---------------|-------------|---|
|                |               |             |   |
|                |               |             |   |
|                |               |             |   |

4. **Certified Copy.** I am attaching a certified copy (or a **copy** of a certified copy) of all orders that I listed in sections 2 and 3.

5. **Authority of Issuing Court.**

*[Most custody orders have a sentence about the court's jurisdiction (authority) to issue the order.]*

- This is what my order says about jurisdiction:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- My order does not say anything about jurisdiction.

6. **Other Proceedings.** Are there any other **open** cases (in Alaska or any other location) that could affect this case?

*[For example: a request to change the custody order, an active protective or restraining order, a case asking to terminate parental rights, an adoption or guardianship case, a child abuse or neglect case, or a criminal prosecution for abuse or neglect.]*

No

Yes *[List the other cases below.]*

| Kind of Case | Name of Court | Case Number |
|--------------|---------------|-------------|
|              |               |             |
|              |               |             |
|              |               |             |

7. **Other Parent's Contact Information.**

Address (include city/state/ZIP): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I don't know the other parent's:

physical address.  email address.  phone number.

8. **Violation of Orders.** The other parent is violating the court orders as follows:

The children are in the physical custody of \_\_\_\_\_ without my agreement and in violation of the court order.

The other parent is not allowing me to have my court-ordered visitation or parenting time. *[Describe below what the other parent did or is doing.]*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. **Additional Relief Requested.** I request that the court: *[Check all that apply.]*

a.  Order the other parent to reimburse me for the things I had to pay for because of this case:

Filing fee (for this petition): \$ \_\_\_\_\_

Lawyer fees: \$ \_\_\_\_\_

Travel expenses: \$ \_\_\_\_\_

Investigation fees: \$ \_\_\_\_\_

Communication expenses: \$ \_\_\_\_\_

Expenses for witnesses: \$ \_\_\_\_\_

Child care: \$ \_\_\_\_\_

Other: \_\_\_\_\_ \$ \_\_\_\_\_

**Total costs:** \$ \_\_\_\_\_

b.  Order Alaska law enforcement to help, if necessary, to enforce any order issued by this court.

c.  Issue a warrant (court order) for law enforcement to immediately take physical custody of the children named above, because the children are imminently (very soon) likely to:

suffer serious physical harm, because:

\_\_\_\_\_

be removed from Alaska, because:

\_\_\_\_\_

If the court issues a warrant, the children should be placed with

me  \_\_\_\_\_ *[name of person]*  
at \_\_\_\_\_ *[location]*

I understand that, before the court can issue a warrant, the court must hear testimony about the likelihood of serious physical harm or removal from Alaska. The court can reach me by telephone at \_\_\_\_\_ for my testimony. Other witnesses who can testify about this case:

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

d.  Other: *[Anything else you want the court to order for the safety of the parents and the children.]*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. **Enforcement Hearing.** I understand that after I file this petition, the court will schedule an enforcement hearing. At the hearing, the other parent will have the chance to argue that the order should not be enforced.

*[When you get notice of the hearing date, you may ask the court to delay the hearing if you are not ready for it. Use form TF-923, [Request and Order to Reschedule Hearing](#).]*

11. **Attachments.** I am attaching the following items:

*[Check each box to confirm that you are attaching the item, if required.]*

A certified copy (or a **copy** of a certified copy) of the other state's order **and** any modifications of the order. **[REQUIRED.]**

A copy of Alaska's order confirming registration of the other state's order. **[Required only if the court already issued this order.]**

The filing fee<sup>1</sup> **or** form TF-920, [Request for Exemption from Payment of Fees](#). **[Not required if the order has already been registered in Alaska. If you are filing through the TrueFiling program, you can make the payment online.]**

<sup>1</sup> See [Administrative Rule 9\(b\)](#) or [ak-courts.info/courtfees](http://ak-courts.info/courtfees) for current fee amount.

**Verification or Certification**

*[You **must** fill in one of the following two sections: Verification or Certification.]*

**Verification.**

*[Before signing below, take this petition to a court clerk or notary public to witness your signature. In Alaska, a court clerk can provide this service for you for free. You must bring a valid photo ID with you for the notarization.]*

I swear (or affirm) that all statements I wrote in this petition are true to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Person Filing this Petition

Subscribed and sworn to or affirmed before me at \_\_\_\_\_ *[location]*  
on \_\_\_\_\_ *[date]*.

(SEAL)

\_\_\_\_\_  
Court clerk, notary public, or other  
person authorized to administer oaths  
My commission expires: \_\_\_\_\_

**Certification.**

*[Complete this certificate if no notary or other official is available.]*

I certify, under penalty of perjury, that everything I wrote in this petition is true, and a notary public or other official with the power to administer oaths is not available to administer an oath.

\_\_\_\_\_  
Date Signed                      Location Signed                      Signature of Person Filing this Petition

**NEXT STEPS**

1. **File.** You can mail or hand-deliver this petition (including all attachments) to the court **or** you can use the court’s TrueFiling program to file online.<sup>2</sup>
  - a. If the out-of-state custody order has already been registered in Alaska, file the documents at the same Alaska court location where the out-of-state order was registered. There is no fee for this.
  - b. If the out-of-state order has **not** been registered, file the documents at an Alaska Superior Court in the judicial district where the other parent can be personally served or where you believe the other parent violated the custody order.<sup>3</sup> This is usually the court nearest where the other parent lives.

See form CIV-127, [List of Superior Court Filing Locations](#).
2. **Copies.** Keep a copy of all documents and attachments for yourself.
3. **Order to Appear.** Unless there is a problem with your petition, the court will issue an order requiring the other parent to appear at a hearing.

<sup>2</sup> See [here](#) for a list of court locations that currently accept civil cases in TrueFiling.

<sup>3</sup> [Civil Rule 3\(c\)](#).

4. **Delivering Papers.** You must give a copy of the *Order to Appear* (that you received from the court) **and** your petition (with all attachments) to the other parent and to any other person who has physical custody of the children. The court calls this “**service.**” The court will tell you how you must serve the papers in the warrant section of the *Order to Appear*.  
**Exception:** You do not have to serve the papers if the court issues a warrant and orders law enforcement to do service.
5. **File Proof of Service.** The court may require you to use one or more of the following methods of service. You must give the court proof that you did this service, as indicated below.
  - a. **Mail, email, or hand-delivery by you.** If you serve the order by first-class mail, email, or hand-delivery, fill out form DR-490, [Certificate of Service by First-Class Mail, Email, or Hand-delivery](#). Use a separate form for each person served. File it with the court.
  - b. **Hand-Delivery by a person other than you, who is 18 years of age or older.** If the order is going to be hand-delivered to the other parent by another person, that person must be at least 18 years of age. Fill out form DR-491, [Affidavit of Service](#). You must complete everything above the title of the form. The person serving the documents must complete everything below the title of the form and sign the form **in the presence of a notary public or court clerk**. After the DR-491 is completed and signed, file it with the court.
  - c. **Hand-Delivery by licensed process server.** If the court’s order requires you to use a licensed process server, choose one from the “Civilian Process Server List” under “Resources” at <https://dps.alaska.gov/Statewide/R-I/PermitsLicensing/Home>. Some parts of Alaska do not have process servers. In those areas, process is served by peace officers (usually by State Troopers).
    - i. Contact the process server. Fill out the process server’s “service instructions” form, provide the documents to be served, and pay the service fee.
    - ii. Proof of Service. When service is completed, the process server must give you proof of service. This proof is called a “Return of Service.” It is a notarized document that states who was served, and when and how they were served. If you have any questions about the service, contact your process server.
    - iii. File the “Return of Service” with the court.
6. **Hearing.** It is important for you to attend the hearing. This is your chance to explain why you need the judge to enforce your order immediately. If it will be difficult for you to attend the hearing in person, file form TF-710, [Request to Appear by Telephone](#).