



2. **REQUIRED ATTACHMENTS.** Each of the items listed below **must** be attached to this motion. Check each box to indicate that you completed and attached the item.

- ☐ *Child Custody Jurisdiction Affidavit* (form [DR-150](#))  
☐ *Child Support Guidelines Affidavit* (form [DR-305](#))  
☐ All documents needed to support your response to the motion.

**Required if one of these specific types of custody has been ordered or requested:**

- ☐ *Shared Custody Child Support Calculation* (form [DR-306](#))  
☐ *Divided Custody Child Support Calculation* (form [DR-307](#))  
☐ *Hybrid Custody Child Support Calculation* (form [DR-308](#))

3. **PARENT INFORMATION**

If for any reason you do not want the other parent to know your current address or employer, you do not need to provide that information. However, you **must** provide a mailing address where the court and the other parent can mail you required documents. That address may be in care of another person as long as you will receive all papers sent to you.

Your full name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Residence address (if different): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Most recent employer: \_\_\_\_\_

Dates of employment: \_\_\_\_\_

Employer's address: \_\_\_\_\_

**OATH OR AFFIRMATION**

Sign this in front of a notary. A court clerk can provide this notary service for you for free. Bring a photo ID with you for the notarization. If you do not have access to a notary or court clerk, you may fill out and attach *Self Certification (No Notary Available)* (form [TF-835](#)).

I swear or affirm that the above statements and any attachments are true to the best of my knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Person Filing Response

\_\_\_\_\_  
Print or Type Name

Subscribed and sworn to or affirmed before me at \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_  
Court clerk, notary public, or other  
person authorized to administer oaths.  
My commission expires: \_\_\_\_\_

**\*\*See instructions for the REQUIRED service on the next page.\*\***

### **Use of TrueFiling**

([Administrative Bulletin No. 92](#) - AB 92)

1. See if TrueFiling is available for your case type and court location at [ak-courts.info/tfcourts](https://ak-courts.info/tfcourts).
2. If available, you **must** use TrueFiling unless you are exempt. You are exempt if one of these applies:
  - You are in a jail or correctional facility.
  - You have a disability under the Americans with Disabilities Act (ADA).
  - You do not have safe access to a computer, internet, or email.
  - You cannot get the help you need to use TrueFiling.
  - You have a language barrier or are Limited English Proficient.

You do not need to prove you are exempt. If you are exempt **and** you choose not to use TrueFiling, check and sign the text box below. If you sign below, you can only give documents to the court by mail or in person. You cannot email them.

☐ I certify that I am exempt from using TrueFiling for a reason listed in AB 92.

Signature: \_\_\_\_\_ Print or Type Name: \_\_\_\_\_

**You must give a copy of this form (and everything attached to it) to every party in the case.** This is called "service."

#### **Use TrueFiling to serve the other party if:**

- Both you and the other party are using TrueFiling.
- You are using TrueFiling and the other party gave their email address to the court.

#### **Use the Certificate of Service below if:**

- The other party is not using TrueFiling and did not give their email address to the court.
- TrueFiling is not available - check TrueFiling availability at <https://ak-courts.info/tfcourts>
- You are exempt from using TrueFiling.

#### Certificate of Service

I certify on \_\_\_\_\_ at \_\_\_\_\_ *[date/time]* I gave a copy of this document **and** any attachments by ☐ mail. ☐ hand-delivery. ☐ TrueFiling. ☐ email. *[You can only use email if the other party provided an email address to the court].*

I served these people: \_\_\_\_\_

Signature: \_\_\_\_\_