

Spouse A Name: _____ Phone: _____

Mailing Address: _____

Email: _____ By providing an email address, I agree that the court and other parties can send me court documents at this email address.

Spouse B Name: _____ Phone: _____

Mailing Address: _____

Email: _____ By providing an email address, I agree that the court and other parties can send me court documents at this email address.

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA

AT _____
[location of court]Spouse A: _____
(Plaintiff)Spouse B: _____
(Defendant)Case No. _____
[leave blank, court will fill in]**UNCONTESTED COMPLAINT FOR LEGAL SEPARATION WITHOUT CHILDREN**Were **any** children born or adopted during the marriage that are still minors? ☐ Yes ☐ NoDo you have any minor children **together**, that were born or adopted from **before** the marriage? ☐ Yes ☐ NoIs a spouse pregnant? ☐ Yes ☐ NoIf you marked "Yes" to **any** question, **STOP**. Do not use this form. Use *Uncontested Complaint for Legal Separation with Children*, [DR-847](#). If you marked "No" to **all** questions, continue with this form.

We state that the following facts are true and request the following relief:

- Spouse A is a resident of ☐ the State of Alaska. ☐ _____.
Spouse B is a resident of ☐ the State of Alaska. ☐ _____.
- Date of marriage: _____ Place of marriage: _____
Date of separation: _____
- Have you previously been granted a legal separation for this marriage by any court?
☐ No
☐ Yes. [**STOP**. Under Alaska law, you cannot be granted a legal separation more than once. You will need to file for divorce, dissolution, or some other relief.]
- There is an incompatibility of temperament between us that makes it impossible to live together, but we want to stay legally married to preserve or protect significant legal, financial, social, or religious interests. We understand that:
 - A legal separation is **not** a required step before getting a divorce or dissolution.
 - We will stay legally married.
 - The court will divide the marital property and debt we received during the marriage (from the date of marriage until the date of separation).

5. Property and Debt

- ☐ We have already divided all marital property and debt so there is none for this court to divide. We can each keep what we have in our possession or control. [Go to section 6.]
- ☐ There is marital property and debt for the court to divide in a fair and equitable manner.
- ☐ We attached a *Property & Debt Worksheet*, SHC-1000 [Word](#) | [PDF](#).
- ☐ Below is a list of our assets and debts, and our agreement about dividing our assets and debts. **We believe the division below is fair and just.**

A. Real Property (land and buildings) provide street address or legal description	Value	Got during Marriage		Currently Owned By			To Be Given To		
		yes	no	A	B	JT*	A	B	JT
_____	\$ _____								
_____	\$ _____								
_____	\$ _____								
_____	\$ _____								

*For jointly owned real property at address _____:

- a. ☐ **We will sell the property** and split any profit with _____% to Spouse A and _____% to Spouse B. Until sold, ☐ Spouse A ☐ Spouse B will make all payments and decisions about the property, and ☐ will be ☐ will not be reimbursed from sale proceeds before any profit is paid.
- b. ☐ **Buy Out.** ☐ Spouse A ☐ Spouse B will buy the other spouse's interest in the property in an amount equal to _____ % of the fair market value. We also agree that ☐ the amount of this payment will be \$_____ or ☐ we will have a licensed appraiser or real estate broker determine the property's fair market value. We will select the appraiser or broker together.
- c. ☐ _____

[Attach extra pages for other real property that is owned jointly.]

A. Motor Vehicles (car, truck, RV, ATV, boat, snow machine, etc.). [List make and model; license, registration, or vehicle ID number.]	Value	Acquired During Marriage		Currently Possessed By			To Be Awarded To		
		yes	no	A	B	JT	A	B	JT
_____	\$ _____								
_____	\$ _____								
_____	\$ _____								
_____	\$ _____								
_____	\$ _____								
_____	\$ _____								

- C. Other Property (furniture, appliances, jewelry, computers, guns, tools, bank accounts, etc.)
[For bank or other financial accounts, list the last 3 digits of the account number and the name of the issuing institution.]

	Value	Acquired During Marriage		Currently Possessed By			To Be Awarded To		
		yes	no	A	B	JT	A	B	JT
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								

[Attach extra pages for other vehicles or personal property.]

- D. Retirement Benefits. We understand that this agreement is only between us and that the retirement or pension plan provider may require other documents to accept our agreement. We also understand that the court will not draft for us any documents, including a qualified domestic relations order (QDRO), that divide the retirement.

- ☐ Neither of us earned retirement or pension benefits during the marriage.
☐ One or both of us earned retirement or pension benefits during the marriage:
☐ Spouse A earned retirement or pension benefits during the marriage:

Last 3 numbers of account	Value of account	Being paid now? (Y/N)

- ☐ Spouse B earned retirement or pension benefits during the marriage:

Last 3 numbers of account	Value of account	Being paid now? (Y/N)

- ☐ We agree that we will each keep our own retirement and pension benefits.
This is fair and equitable, because:

- ☐ Our agreement about the distribution of retirement or pension benefits is attached. If the agreement is not accepted by the retirement or pension plan administrator as a qualified domestic relations order (QDRO), we agree that the court, upon motion by a party, may make any necessary changes. If changes are necessary, we agree that the effective date of the order will be the date of our original legal separation decree.

A copy of the present value statement from the plan administrator for each retirement account is attached. [Note: **This is required. An account statement is not the same as a present value statement.**]

E. Debts

[List **all debts** owed by either party, whether or not it is a joint debt (for example, mortgages, car loans, credit card balances, past due or unpaid bills, etc.). List total amount of outstanding debt (not monthly payments) and who it is owed to. For credit card, bank card, or debit card accounts, list the last 4 digits of the account number and the name of the issuing institution. **Note:** Even though you agree which spouse is responsible to pay a debt that is in both of your names, the bank or other creditor may still hold the other spouse responsible for the debt if payments are not made.]

Debt Owed To	Amount	Incurred During Marriage		Currently Owed By			To Be Paid By		
		yes	no	A	B	JT	A	B	JT
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								
	\$								

F. Transfer Deadline.

All **payments** from one spouse to the other spouse will be done by _____.

All **documents** necessary to carry out this agreement (for example: signing quit claim deeds, refinancing, transferring title, etc.) will be done by _____.

Any **property** stored by one party for the other will be transferred by _____.

6. **Other Agreements** [For example: lawyer's fees, spousal support, etc.]

REQUEST FOR RELIEF

We request that the court:

1. Issue a decree of legal separation.
2. Enter a final order and judgment regarding property and debt, as requested in section 5.
3. ☐ Other: _____

We attached the following **REQUIRED** forms:

- ☐ *Information Sheet*, form [DR-314](#)
- ☐ *Case Description Form*, form [CIV-125S](#) [This is **not required** if you use TrueFiling.]

We attached the following **additional** documents:

- ☐ *Request for Exemption from Payment of Fees*, form [TF-920](#)
- ☐ *Property & Debt Worksheet*, SHC-1000 [Word](#) | [PDF](#)
- ☐ Other: _____

Date

Signature of Spouse A

Date

Signature of Spouse B

Use of TrueFiling ([Administrative Bulletin No. 92](#) - AB 92)

1. See if TrueFiling is available for your case type and court location at [ak-courts.info/tfcourts](#).
2. If available, you **must** use TrueFiling unless you are exempt. You are exempt if one of these applies:
 - You are in a jail or correctional facility.
 - You have a disability under the Americans with Disabilities Act (ADA).
 - You do not have safe access to a computer, internet, or email.
 - You cannot access the help you need to use TrueFiling.
 - You have a language barrier or are Limited English Proficient.

You do not need to prove you are exempt. If you are exempt **and** you choose not to use TrueFiling, check and sign the text box below. If you sign below, you can only give documents to the court by mail or in person. You cannot email them.

☐ I certify that I am exempt from using TrueFiling for a reason listed in AB 92.

Signature: _____ Print or Type Name: _____

☐ I certify that I am exempt from using TrueFiling for a reason listed in AB 92.

Signature: _____ Print or Type Name: _____

Information about Filing Your Documents & Next Steps

1. **Using TrueFiling:** Create a TrueFiling account and log in. Upload this complaint and all attachments as one “bundle.” See instructions at [ak-courts.info/tfhowto](#).
2. **Not Using TrueFiling:** Make two copies of the complaint and all attachments. The copies are for each of you for your records. Bring the originals to the court in person or mail it (court directory: [ak-courts.info/dir](#)).
3. After you open the case, the court clerk will usually give you both a “Standing Order” that has important information about your case. Make sure to read it carefully and follow it. The clerk will also send you both a notice with the date, time, and place of the court hearing to finalize your divorce.

2. There is a **fee** to file a case (see fee amounts at [ak-courts.info/courtfees](#)). In TrueFiling, pay the fee with a credit or debit card. In person, you can pay the court clerk with most forms of payment. By mail, include a check or money order. If you **cannot afford** the fee, ask the court to waive it. Call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851, or attach form [TF-920](#) to request a waiver from the judge.

Nothing will happen in your case until you pay or the court approves your waiver.

For more help, call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851. Or visit the self-help website at [ak-courts.info/family](#).

