

FINDING A NETWORK PROVIDER (ACTIVE EMPLOYEES ONLY)

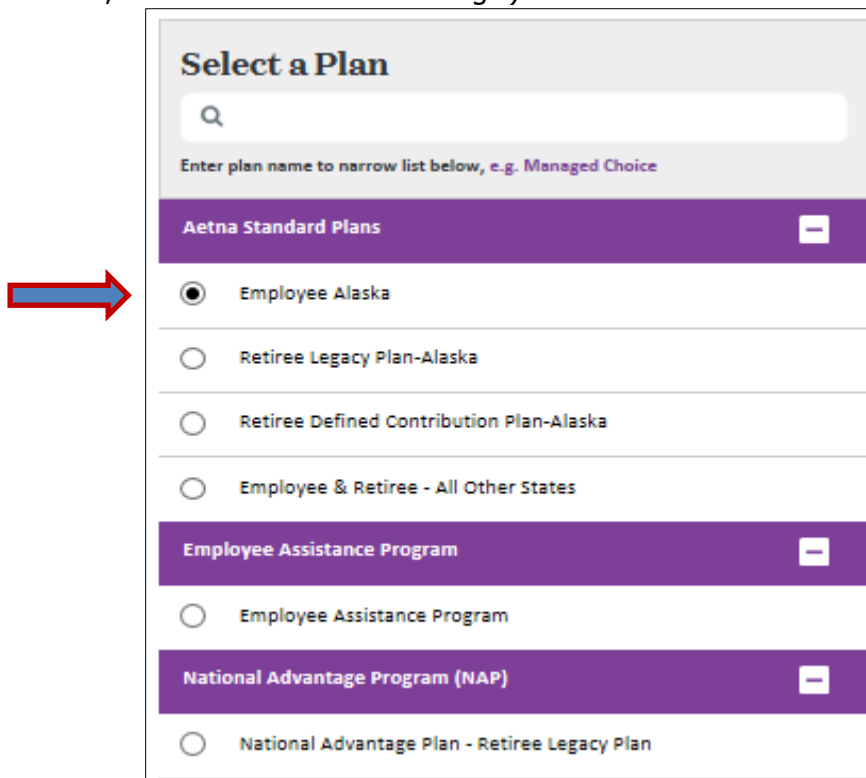
STEP 1: Open the "Find a Pharmacists, Doctor, or Dentist" page on the Division of Retirement and Benefits' website. <http://doa.alaska.gov/dr/alaskacare/findAProvider.html>

STEP 2: Click on "Find a Doctor" which will open Aetna's website bearing the banner heading:



STEP 3: Log-in with your Aetna ID, or proceed as a guest. To proceed as a guest, you must enter the location for your search.

STEP 4: If you proceed as guest, you will be prompted to select a plan. Select "**Employee Alaska.**" (If you logged-in with your Aetna ID, you do not need to select a plan. Instead, click on "Find Care & Pricing.")



The screenshot shows a 'Select a Plan' form with a search bar and a list of plans. The 'Employee Alaska' option is selected. A red arrow points to this option.

Select a Plan	
<input type="text"/>	<input type="text"/>
Enter plan name to narrow list below, e.g. Managed Choice	
Aetna Standard Plans	
<input checked="" type="radio"/>	Employee Alaska
<input type="radio"/>	Retiree Legacy Plan-Alaska
<input type="radio"/>	Retiree Defined Contribution Plan-Alaska
<input type="radio"/>	Employee & Retiree - All Other States
Employee Assistance Program	
<input type="radio"/>	Employee Assistance Program
National Advantage Program (NAP)	
<input type="radio"/>	National Advantage Plan - Retiree Legacy Plan

NOTE: If you are searching for an *out-of-state* provider, select **Employee & Retiree – All Other States**.

STEP 5: Follow the prompts to find a particular type of provider.

IMPORTANT: Be sure your network provider search is: 1) specific to the AlaskaCare Plan as Aetna administers other plans and other networks; and 2) specific to the *active employee plan* as some Alaska providers that are in-network for the AlaskaCare *retiree* plan are not in-network for the active employee plan. If you have any questions or require assistance, please email the Healthcare Advocates at healthcareadvocates@akcourts.us.