

IN THE DISTRICT COURT FOR THE STATE OF ALASKA AT \_\_\_\_\_

\_\_\_\_\_)
\_\_\_\_\_)
\_\_\_\_\_) Plaintiff(s),
\_\_\_\_\_)
vs. \_\_\_\_\_)
\_\_\_\_\_)
\_\_\_\_\_) Defendant(s),
\_\_\_\_\_)
\_\_\_\_\_)

CASE NO. \_\_\_\_\_

REQUEST TO PARTICIPATE BY TELEPHONE

(The court may allow witnesses and parties to participate in trial by telephone if the witness or party is out of town, sick, or otherwise unable to attend in person. Civil Rule 99.)

My trial or hearing is set for the following date: \_\_\_\_\_ time: \_\_\_\_\_.
I request that the court allow [ ] me [ ] my witness \_\_\_\_\_ to participate
in this trial/hearing by telephone because:

\_\_\_\_\_
\_\_\_\_\_

(Area Code) (Phone Number)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address\*: \_\_\_\_\_ Phone: \_\_\_\_\_

\*[ ] I authorize the court to email me court documents in this case to the email address above.

I certify that on \_\_\_\_\_ a copy of this request was sent to(list names):

Clerk: \_\_\_\_\_

ORDER

The request to participate by telephone is

[ ] DENIED.

[ ] GRANTED.

[ ] You must call 1-800-768-2983 at the scheduled hearing time. When prompted,
enter access code: \_\_\_\_\_. You will be placed on hold until the
"chairperson" joins the call. Stay on the line -- your case may be delayed by other cases.

[ ] The court will call you at the telephone number provided above. You must be
available to take the call for two hours after the scheduled hearing time because your
case may be delayed by other cases.

[ ] \_\_\_\_\_
\_\_\_\_\_

At least 10 days before the trial/hearing date, both parties must file with the court the
originals of any exhibits they intended to use at trial/hearing. By the same deadline, each party
must mail copies of his/her exhibits to the other party.

\_\_\_\_\_
Date

\_\_\_\_\_
Judge

I certify that on \_\_\_\_\_
a copy of this order was sent to (list names):

\_\_\_\_\_
Type or Print Judge's Name

Clerk: \_\_\_\_\_