

Your Name (and title, if applicable): _____

Mailing Address (include City, State, ZIP): _____

Daytime Phone: _____ Email: _____

[Wait to sign below until you are in front of a notary public or court clerk. Bring your photo ID to show the notary.]

I swear or affirm that everything I wrote in this motion is true to the best of my knowledge.

Your Signature

Subscribed & sworn to or affirmed before me at _____, Alaska on _____.

(SEAL)

Court clerk, notary public, or other person authorized to administer oaths. My commission expires: _____

I certify that I served a copy of this motion and all attachments on all other parties in the case as follows:

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

[If more than four other parties are in the case, attach form [TF-700](#).]

Your Signature: _____

NOTICE TO OTHER PARTIES

You have the right to file a response to this motion. You usually have 10 days (13 days if mailed) from the date of service to file a response to this request, unless the judge ordered a different timeline. See Civil Rule 77(c)(2) for other exceptions. You may use *Response to Motion (Request)* (form TF-707) to file your response.

Court forms are available online at <https://courts.alaska.gov/forms/index.htm>

Court rules are posted electronically at <https://courts.alaska.gov/rules/index.htm>