FY20 LAW CLERK BENEFITS AT A GLANCE

PERSONAL LEAVE
• Available for use after 30 days of employment
• Accrues at least 6:34 hours per semi-monthly pay period.
• Leave must be approved in advance by the supervising judicial officer.
• Employees must take at least 10 days of personal leave during the leave year (Jan 1 to Dec 31) if employed for the full calendar year. If an employee does not use the minimum 10 days, the unused leave will be deducted from their balance.
• Upon separation from state service, unused personal leave is paid out based upon the value at the time the leave was accrued.

HOLIDAYS
• New Year’s Day - January 1
• Martin Luther King’s Birthday – The 3rd Monday in January
• President’s Day – The 3rd Monday in February
• Seward’s Day – The 3rd Monday in March
• Memorial Day – The last Monday in May
• Independence Day – July 4
• Labor Day – The 1st Monday in September
• Alaska Day – October 18
• Veterans Day – November 11
• Thanksgiving Day – The 4th Thursday in November
• Christmas Day – December 25
• Floating Holiday (formally known as Lincoln’s Birthday). At the end of the pay period following February 12, each eligible employee’s leave account will be credited with additional personal leave.
• An employee must be in pay status the day before and the day after a holiday to receive holiday pay.

Holidays falling on Saturday are observed the preceding Friday. Holidays falling on Sunday are observed the following Monday.

HEALTH INSURANCE BENEFITS
• AlaskaCare Plan Medical-Dental-Audio Coverage
• Employees have the opportunity to select the benefit options and levels of coverage that reflect their personal needs. Each benefit option has a monthly employee contribution or premium based on the cost of providing that coverage. Employees are required to participate in both the medical plan and the dental plan; however, an employee may waive coverage in the plan if they have coverage under another medical plan. Rates are subject to change.

OTHER BENEFITS
• Supplemental Benefits System Annuity (in lieu of Social Security)
• Basic Life Insurance
• Employee Assistance

OPTIONAL BENEFITS (Available for purchase through payroll deduction)
• Vision Coverage
• Additional Employee Life Insurance
• Accidental Death and Dismemberment (AD&D)
• Supplemental Critical Illness
• Short-Term and Long-Term Disability
• Health Care Reimbursement

COBRA – health insurance continuation is available after separation from state service.

REV. 07/23/19