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IN THE SUPERIOR COURT FOR THE STATE OF ALASKA

THIRD JUDICIAL DISTRICT AT ANCHORAGE

ALASKANS FOR MARY, Plaintiff, v. NANCY DAHLSTROM, in her official capacity as Lieutenant Governor of Alaska; CAROL BEECHER, in her official capacity as Director of the Alaska Division of Elections; and the ALASKA DIVISION OF ELECTIONS, Defendants.	)	Case No. 3AN-26-10304CI

AFFIDAVIT OF MICHAELA THOMPSON

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

1. I certify the following under penalty of perjury.

2. I am the Division Operations Manager for the Division of Elections for the State of Alaska, and I have personal knowledge of the matters in this affidavit. I have worked for the Division for 9 years. I previously served as Acting Director and Absentee and Petition Office Manager for 3 years.

3. In my current role, I manage and oversee the absentee review boards in the Division's five regional offices, including the observers who are present from parties, campaigns, and committees of the Unites States House and Senate. I answer

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questions, resolve disputes, help prepare reports for the observers and absentee review boards, and prepare and distribute the Absentee Register and Combined Report. Most absentee ballots are reviewed between election day, November 3, and the release of results with the seven-day count on Tuesday, November 10. This is the busiest time of the election process for me and the rest of the Division staff who administer the absentee ballot review. I generally work 12 hour days, including weekends.

4. Beginning on Thursday, November 5 and continuing through today, November 9, I have met with the Division's counsel many times and provided multiple records and reports for their review. I have also drafted and reviewed multiple versions of this affidavit. Assisting with this litigation has taken me away from my more-than-full-time duties administering the election so that results can be released and certification can occur on time.

5. Attached as Exhibit A is a true and correct copy of the Division's Absentee Review Board manual.

6. On information and belief, Alaskans for Mary has had and continues to have observers participating in the absentee review board process in all of the Divisions' regional offices.

7. At the start of each absentee review board session, the Division prepares two versions of a report titled "Absentee Review Board Report Details" (referred to in this affidavit as the "details report"). The details report lists the names, addresses, and initial count codes entered by Division staff for those voters whose ballots will be reviewed during that absentee review board session. The version of the details report

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that the absentee review board receives includes confidential information like social security numbers. The version of the details report that the observers receive does not include as much confidential information but does include confidential residence addresses.

8. The Division's voter database, VREMS, cannot produce a details report that excludes confidential residence addresses. Instead, to produce such a version, Division staff would have to start with the details report produced by VREMS and either redact all voter addresses or cross-reference each voter on the details report with the voter's records in VREMS to identify and redact only the residence addresses of those voters who have requested confidentiality.

9. Like me, the rest of the Division staff are extremely busy during the absentee ballot review and counting process. Staff are reviewing incoming ballots, updating VREMS, responding to questions from observers, updating the website, ensuring ballots are secure and audited, and conducting the myriad other tasks necessary to successfully administer the election. No one at the Division has the capacity to redact existing reports or produce new reports without neglecting other, more important tasks.

10. VREMS does not allow the Division to generate custom reports that fully integrate data from the voter records and absentee ballot logging records. VREMS is an old, inflexible program. The Division must work with a third-party vendor to create reports like the details report. These vendors can take months and $20,000 to $50,000 dollars to complete a project. No employee of the Division is capable of making

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VREMS output a tailored report containing only specified information during this phase of the election and without high risk to the system.

11. Observers sign confidentiality agreements and are instructed not to retain, copy, or record the information in the details report. Attached as Exhibit B is a true and correct copy of this confidentiality agreement.

12. At the end of each absentee review board session, the Division collects the printed details reports from the board and observers and discards them. The Division does not retain these outdated reports for any reason.

13. The Division cannot recreate a details report from a particular prior review session because the information has been updated on the absentee envelopes and in VREMS, which is the source for all subsequent details reports.

14. The absentee review board process will conclude by November 18, 2026. After the absentee review boards complete their process, the Division creates a complete details report for all absentee voters.

15. The complete details report is only provided to the State Review Board. Like the absentee review boards, which can change the initial count codes entered by Division staff, the State Review Board can change the count determinations made by the absentee review boards.

16. No absentee ballot is rejected until the conclusion of the State Review Board process and certification of the results of the election. Until then, no record exists showing the identities of voters whose absentee ballots for the 2026 general election have been rejected, with the reasons for each rejection.

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17. The Division has never provided a copy of any details report to anyone outside the review process described above. The Division has never revealed the identities of voters whose absentee ballots may be or are rejected outside the review process described above, except to the voters themselves after certification. To my knowledge, no one has previously argued that any details report is a public record or demanded that they be produced for use outside an absentee review board meeting.

18. The public voter list that the Division prepares under AS 15.15.400 does not indicate whether a voter's absentee ballot was rejected in a particular election or the reason it was rejected.

19. The Division prepares an Absentee Register and provides it twice a week to anyone who has requested it. Attached as Exhibit C is a copy of the Absentee Register distributed on November 5, 2026.

20. Multiple representatives of the Alaska Democratic Party, which is affiliated with Alaskans for Mary, already receive the Absentee Register.

21. The Election Observers' Handbook states that observers receive a copy of the Absentee Register, but it should state that observers receive a copy of the observer Absentee Review Board Report Details, as correctly stated in the attached Absentee Review Board manual on page 12.

DATED: November 9, 2026 in Anchorage, AK.

Michaela Thompson

HEATHER R. DITTMAN
My Commission Expires
NOTARY PUBLIC
With Office
STATE OF ALASKA

Heather R. Dittman
11/9/26

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EXHIBIT A

Absentee Review Board

REVIEW PROCEDURES FOR ABSENTEE BALLOTS

AND BALLOT LOGGING PROCEDURES

State of Alaska
DIVISION OF ELECTIONS

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Summary of Ballot Accept and Reject Codes

See Ballot Code Descriptions section for detailed information about the accept and reject codes.

Accept and Partial Count Codes	
A	Full count ballot
F	Count federal race only
H	Count president/vice president only
J	Count statewide and judicial only
L	Count statewide and state senate only
M	Count all but superior and district court
N	Count statewide, judicial and state senate only
P	Hold – Check with director
S	Count statewide only

Reject Codes	
C	A voter certificate sheet was not returned with electronic transmission ballot
D	Duplicate ballot – More than one ballot received from voter
E	Ballot return envelope was empty without a ballot
G	No identifier was provided on voter ballot envelope, certificate or information sheet
I	Voter is in an Inactive status (All inactive but purge (PU) and reapportionment (RP))
K	Ballot not applied for as required by law
O	Voter did not meet certification requirements
P	Hold – Check with director
T	Voter registered to vote after the voter registration deadline
U	Ballot was not postmarked or dated and was received after Election Day
V	Ballot was received after deadline
W	Ballot was postmarked or witnessed after Election Day
X	Voter not registered in registration database
Y	Ballot not witnessed or improper or insufficient witnessing
Z	Voter did not sign ballot envelope, certificate or information sheet
1	Voter resides in a different jurisdiction
2	Identifier provided does not match identifier(s) on voter registration record
3	Ballot was hand-delivered after Election Day
4	Ballot was voted by somebody other than the voter
7	Voter did not provide identification at the time of voting

Ballot Type Codes	
A	Automatic by-mail election
C	Application or ballot cancelled by voter
D	Ballot sequence record deleted in VREMS due to data entry error
E	Fax electronic transmission ballot
F	Federal by-mail ballot
I	Absentee in-person ballot
M	Absentee by-mail ballot
O	Online electronic transmission ballot
P	Special needs ballot
R	Replacement by-mail ballot
S	Advance by-mail ballot
U	Ballot was returned by USPS as undeliverable
W	Federal write-in absentee ballot
X	Incomplete absentee ballot application and a ballot was not sent to voter

Ballot Application Status	
A	Application complete
C	Application or ballot cancelled by voter
U	Ballot returned by USPS as undeliverable

Absentee Application Incomplete Code (accompanies the X code)	
E1	Electronic transmission application – Alaska residence address was not provided
E2	Electronic transmission application – No identifier was provided
E3	Electronic transmission application – Application was not signed
E5	Electronic transmission application – Combination of issues
E6	Electronic transmission application – No fax number was provided
E7	Electronic transmission application – No email address was provided
E9	Electronic transmission application – Application received after the 5:00 p.m. day prior to Election Day application deadline
M1	By-Mail application – Alaska residence address was not provided
M2	By-Mail application – No identifier was provided
M3	By-Mail application – Application was not signed
M5	By-Mail application – Combination of issues
M9	By-Mail application – Application was received after the 10-day application deadline

The Absentee Review Board

About

The absentee review board (board) is a bi-partisan board responsible to review each voted absentee ballot to verify that the voter is qualified to vote in the election and determine if the absentee ballot was properly cast. The review of ballots begins seven days before Election Day and continues through the deadline to receive ballots for each election. The board works directly with the regional election supervisor (election supervisor) who sets the days and hours the board will meet.

- Primary Election Deadline – 10 days after Election Day.
- Regional Attendance Area Election (REAA) Elections Deadline – 15 days after Election Day.
- General Election Deadline – 15 days after Election Day.

Ballot Preparation

Ballots received in regional offices are organized in district order by date of receipt. Only one user may log in a district at a time. In district and date order, division staff logs each ballot to the applicable voter registration record for the voter who voted, ascertains the initial accept or reject determination and records the sequence number assigned by the Voter Registration and Election Management System (VREMS) on the ballot envelope.

Ballot Types and Absentee Review Board Report Details

The board is provided with the Absentee Review Board Report Details (details report) and will review the different ballot types, received from voters as listed below, against the details report.

- Ballots voted and received by-mail
- Ballots voted and received by electronic transmission (fax and online delivery)
- Ballots voted in-person at an absentee voting site
- Ballot voted through the special needs voting method
- Federal Write-In Absentee Ballots (FWAB) voted and received.

The details report reflects the voter's:

- Name and registration status
- Residence and mailing address
- District and precinct registered
- *Registration dates
- Accept or reject code assigned
- District ballot issued
- Ballot sequence number
- Party affiliation
- Ballot type issued
- Site ID when voting in-person or by special needs

Review Board Duties

Ballot Security

Ballots are secured in either the ballot room or monitored in the room where the board is working. Regional offices may have specific requirements for maintaining the security of the ballots based upon the regional office layout.

Review Board Members

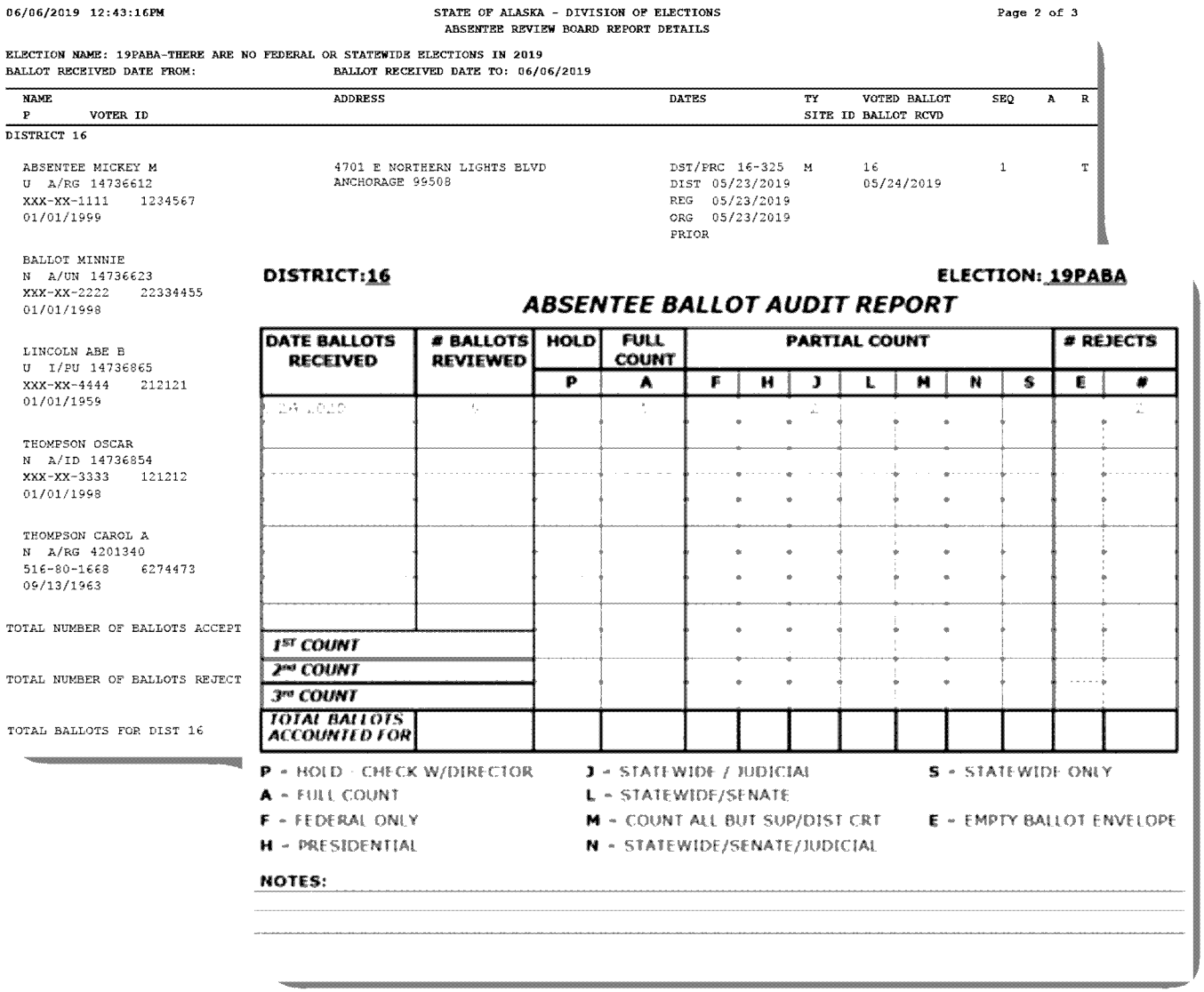
- Work in teams of two representing different political affiliations.
- Review one district's ballots at a time in sequential order.
- Compares each voter's ballot envelope information with the details report to ensure the ballot was logged to the correct voter record and each ballot in the group was logged.
- Determine if the voter is eligible to cast a ballot in the election i.e., registered on or before the 30-day registration deadline in their assigned district and if the voter properly cast their ballot by providing all required information; signature, witnessing, identification, etc.

  All races on a ballot are counted when the voter is registered in their voting district timely. Ballots are partially counted (some races ignored and not counted) when a voter is registered timely but then changes their residence address after the 30-day registration deadline that places them in a different district.

  If the voter is not properly registered or did not properly cast their ballot, the appropriate reject code is to be applied. Ballot accept or reject eligibility guidelines are provided as part of this handbook.
- Determine if the proper accept or reject code was applied to the ballot envelope and that it matches the code listed on the details report. If there is a disagreement with a decision applied to the ballot, it is to be discussed with the election supervisor.
- Detach the registration portion from the absentee in-person and special needs envelopes when directed by the election supervisor for registration data entry later. Secure the registration portion of the envelope as directed by the election supervisor.
- Open and prepare ballots for counting as directed by the election supervisor.

Ballot Accountability

- For each day's review, ballots are to be accounted for by district using the Absentee Ballot Audit Report (audit report).
- The date of receipt and the total number of ballots reviewed for the date is recorded on the audit report. The total number is broken down and recorded on the audit report by the number of accept full count, accept partial count (based on accept partial code type) and rejected.
- The audit report is compared to the details report to confirm that the numbers match.



06/06/2019 12:43:16PM STATE OF ALASKA - DIVISION OF ELECTIONS Page 2 of 3
ABSENTEE REVIEW BOARD REPORT DETAILS

ELECTION NAME: 19PABA-THERE ARE NO FEDERAL OR STATEWIDE ELECTIONS IN 2019
BALLOT RECEIVED DATE FROM: BALLOT RECEIVED DATE TO: 06/06/2019

NAME / P VOTER ID	ADDRESS	DATES	TY SITE ID	VOTED BALLOT BALLOT RCVD	SEQ	A	R
DISTRICT 16							
ABSENTEE MICKEY M U A/RG 14736612 XXX-XX-1111 1234567 01/01/1999	4701 E NORTHERN LIGHTS BLVD ANCHORAGE 99508	DST/PRC 16-325 DIST 05/23/2019 REG 05/23/2019 ORG 05/23/2019 PRIOR	M	16 05/24/2019	1		T
BALLOT MINNIE N A/UN 14736623 XXX-XX-2222 22334455 01/01/1998							
LINCOLN ABE B U I/PU 14736865 XXX-XX-4444 212121 01/01/1959							
THOMPSON OSCAR N A/ID 14736854 XXX-XX-3333 121212 01/01/1998							
THOMPSON CAROL A N A/RG 4201340 516-80-1668 6274473 09/13/1963							

TOTAL NUMBER OF BALLOTS ACCEPT
TOTAL NUMBER OF BALLOTS REJECT
TOTAL BALLOTS FOR DIST 16

DISTRICT:16 ELECTION: 19PABA

ABSENTEE BALLOT AUDIT REPORT

DATE BALLOTS RECEIVED	# BALLOTS REVIEWED	HOLD	FULL COUNT	PARTIAL COUNT							# REJECTS	
		P	A	F	H	J	L	M	N	S	E	#
1ST COUNT												
2ND COUNT												
3RD COUNT												
TOTAL BALLOTS ACCOUNTED FOR												

P - HOLD - CHECK W/DIRECTOR
A - FULL COUNT
F - FEDERAL ONLY
H - PRESIDENTIAL
J - STATEWIDE / JUDICIAL
L - STATEWIDE/SENATE
M - COUNT ALL BUT SUP/DIST CRT
N - STATEWIDE/SENATE/JUDICIAL
S - STATEWIDE ONLY
E - EMPTY BALLOT ENVELOPE

NOTES:

- After the audit report is completed for a district, the ballots are organized in sequential order within the accept count code determinations for the district. Rejected ballots are organized in sequential order together. All ballots are secured.
- Notes are to be recorded at the bottom of the audit report of anything unusual. For example, a circumstance where a voter registered in district 26 was issued the wrong district ballot and upon opening and removing ballots from the outer envelopes a district 20 ballot is discovered.

Opening Ballot Envelopes

The election supervisor will notify the board of the dates and times ballot envelopes will be opened in preparation to count the ballots. The first count of absentee ballots will take place after Election Day

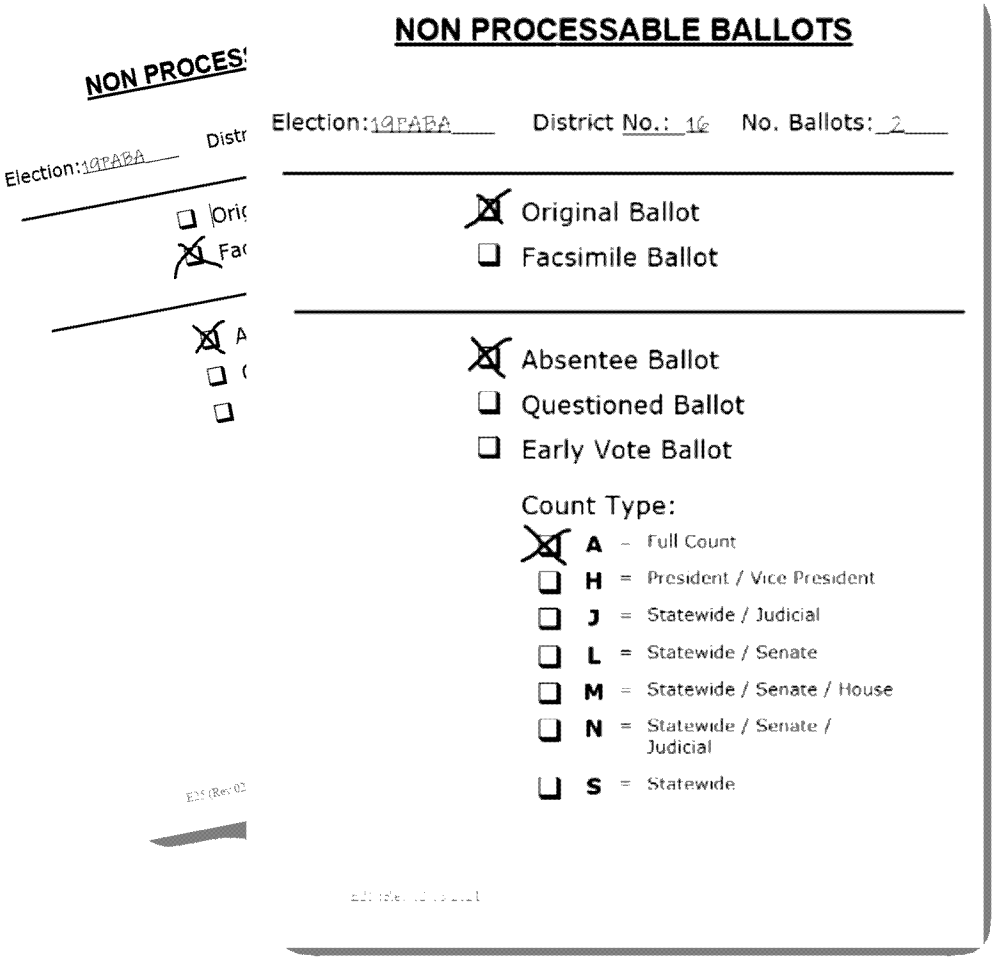
and subsequent counts will take place as scheduled by the division. On the first initial ballot counts, only full count ballots are opened and counted. During the final count, all remaining full count and all partial count ballots are opened and prepared for counting. Any duplicate voter history discrepancies must be resolved prior to opening any district once voter history has been completed. Rejected ballots are NEVER opened.

Before ballot envelopes are opened, the board verifies that the number of ballots to be opened matches the number of ballots recorded on the audit report and reported on the details report. If there is a discrepancy, the board must resolve the issue before opening. The board is to report to the election supervisor before the opening commences and upon approval, the following steps are taken:

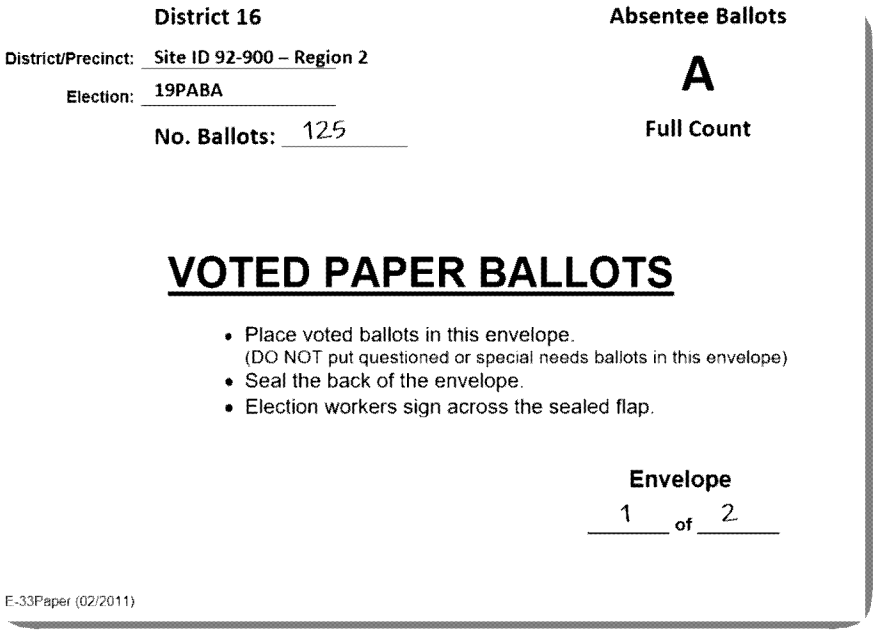
- Ballots are opened one district at a time and only one ballot count code at a time.
- If not previously completed, the registration portion is removed from the envelope for in-person envelopes. If an absentee ballot envelope is missing the floppy, a copy must be made for data entry.
- Each ballot envelope is opened, and the ballot contained inside the secrecy sleeve is removed. Board members must carefully monitor that a ballot was inside an envelope. If a ballot was not returned by the voter, this will change the number of ballots to be counted to be different from the number recorded on the audit report. A note is to be made on the audit report to account for the difference showing there was an empty envelope.
- After the ballot is removed, the envelope is turned upside down to not see the voter's information.
- Once all ballots are removed, the envelopes are organized back into sequential order and removed from the table and secured.
- The ballots are then removed from the secrecy sleeves and unfolded. When being removed, board members are:
    - To check that each ballot is for the district, and if not, to set the ballot aside
    - To set aside any ballot that is damaged that cannot be scanned
    - To set aside any ballot marked with a marking device that cannot be read by the scanner such as red pen
    - To check for any 'empty' secrecy sleeves where a ballot was not returned
    - To set aside any Voting Tablet ballot with a QR code that cannot be scanned.
- Once all ballots have been unfolded and checked, the ballots are to be counted, including the ballots set aside, and compared with the audit report. If there is a discrepancy, it must be resolved by performing another count or by checking the ballot envelopes or secrecy sleeves for a ballot that may have been missed.
- Ballots set aside, are to be duplicated using a facsimile ballot provided by the election supervisor. For each district, a numbering system is established to allow the original ballot

to be compared to the facsimile ballot during recounts. For example, when there are five ballots to be duplicated, '1' is written in the header section of the first original ballot and the facsimile ballot, '2' for the second original and facsimile ballots, etc.

- Two board members of different political party affiliation work together as a team to duplicate the ballots that were set aside. For each race marked, one member reads the race and choice on the original ballot and the second member marks the race and choice on the facsimile ballot. In the circumstance where a wrong district ballot is discovered, the facsimile ballot will be the district being worked and as much of the races that match this district and the original ballot will be marked based on the ballot count code.
- After all the ballots set aside have been duplicated, original ballots are placed into one Non-Processable Ballot envelope and the numbered facsimile ballots are placed into a second Non-Processable Ballot envelope, each marked accordingly. A log is kept for all facsimile ballots made for a district and count type.



- A Voted Paper Ballot envelope is prepared to place the voted ballots inside. The envelope must indicate:
    - Absentee ballots
    - Election ID
    - Regional Site ID and regional office
    - Ballot district number
    - Ballot count type – full or partial accept count code
    - Number of ballots to be counted
    - If multiple envelopes used marked 1 of 3, 2 of 3, etc.
- All ballots are placed inside the Voted Paper Ballot envelope, including those placed in the Non-Processable Ballot envelopes, and sealed. Board members are to sign across the envelope flap once sealed. The envelopes containing the ballots are placed in district order by count type in preparation of counting the ballots and secured.


District 16

District/Precinct: Site ID 92-900 – Region 2

Election: 19PABA

No. Ballots: 125

Absentee Ballots

A

Full Count

VOTED PAPER BALLOTS

- Place voted ballots in this envelope.
  (DO NOT put questioned or special needs ballots in this envelope)
- Seal the back of the envelope.
- Election workers sign across the sealed flap.

Envelope

1 of 2

E-33Paper (02/2011)

Observers

During the review board process observers may be present. Typically, observers are present when there is a close election and are representing a candidate or ballot issue. When observers are present, they are provided with the public version of the details report. Observers are not allowed to handle ballots, election materials or computer in the review board area. Observers sign a confidentiality agreement, visitor log and wear a badge stating who they are and who they are representing. Observers cannot impede the board members from completing their tasks but can be close enough to hear and see the

envelopes being reviewed. While present, board members are to clearly speak aloud the below voter information:

- Ballot sequence number
- Date registered in district
- Voter's name and residence
- Ballot signed by voter
- Voter's registration status
- Provided an identifier or identification
- Voter's identifiers
- Ballot witnessed
- District registered
- Accept or Reject code
- District ballot received and voted
- Date ballot received, postmarked or, if not postmarked, witnessed, if applicable

Challenged Ballots

Alaska law allows observers to challenge the name of an absentee voter if the person has good reason to suspect that the voter is not qualified, or the person has previously voted in the election. Challengers may also challenge the accept or reject reason applied to the voter's ballot. The challenger, using the Ballot Challenge Form, is to put their challenge in writing. Upon receipt of the challenge, the ballot is segregated with the Ballot Challenge Form and a copy of the ballot envelope and challenge form is sent to the director of elections for a determination. The director will respond either in agreement with the board's decision or in agreement with the challenger reason. Challenged ballots are kept separate through the remainder of the process and, if to be counted, will be counted individually.

BALLOT CHALLENGE FORM

BALLOT TYPE (CIRCLE ONE):

(ABSENTEE) QUESTIONED

NAME OF CHALLENGER: John Challenge

NAME OF WHOM REPRESENTING: Mary Candidate

DATE: 11/10

BALLOT INFORMATION:

DISTRICT #: 99 SEQUENCE #: 53

NAME OF VOTER WHOSE BALLOT IS BEING CHALLENGED:

Vera Voter

(FIRST NAME, MIDDLE INITIAL, LAST NAME)

REASON FOR CHALLENGE:

Does not live in district

Ballot Review

Overview

Understanding the Details Report

The details report is presented in eight different columns as follows:

Column 1	Voter name, party, status and condition, voter number, SSN or last 4 of SSN, driver's license number and date of birth	ABSENTEE MICKEY M U A/RG 14736612 XXX-XX-1111 1234567 01/01/1999
Column 2	Voter's current residence address	4701 E NORTHERN LIGHTS BLVD ANCHORAGE 99508
Column 3	Voter's assigned district and precinct in VREMS, district date, last registration date, original registration date and the prior district the voter was registered.	DST/PRC 16-350 DIST 05/01/2019 REG 05/01/2019 ORG 07/12/1986 PRIOR 07
Column 4	Ballot type issued code; mail, in-person, etc. and site ID where ballot was issued when voting in-person or special needs	I 92900
Column 5	District ballot issued to the voter and date the ballot was received	16 05/24/2019
Column 6	Ballot sequence number assigned by VREMS	1
Column 7	Accept code applied to ballot. The list of accept codes and description are located the back of the handbook	A
Column 8	Reject code applied to ballot. The list of reject codes and description are located at the back of the handbook	T

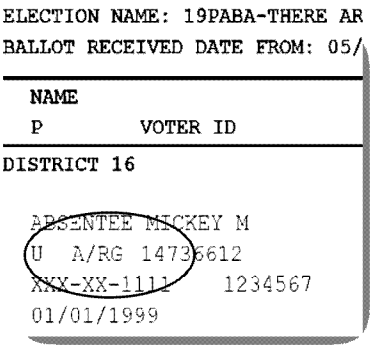
Eligibility

A voter's eligibility is based upon whether a voter has been registered in their district 30 days prior to Election Day. Alaska is divided into 40 house districts and a voter's district designation is based upon what district their residence address falls within. Depending upon the type of ballot the voter votes, by-mail, in-person, etc., their ballot count determination is also based on whether the voter has signed, provided an identifier or had their ballot witnessed.

Voter Registration Status and Condition

When reviewing ballots, board members must determine the voter's status and condition on the details report.

- Voters in an active status will have an 'A' and voters in an inactive status will have an 'I' on the details report. Each voter's status will be followed by a two-digit condition code.


ELECTION NAME: 19PABA-THERE AR
BALLOT RECEIVED DATE FROM: 05/

NAME	
P	VOTER ID

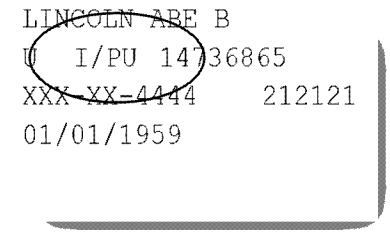
DISTRICT 16

ABSENTEE MICKEY M
U A/RG 14736612
XXX-XX-1111 1234567
01/01/1999

- For a ballot to count, the voter's status must be:
  - **'A'** = with any condition code however, voters with a condition code of 'ID' will need additional review.

    When a voter's condition code is 'ID', when voting by-mail, electronic transmission or special needs ballot, the voter must also provide a copy of their identification for their ballot to be counted. If voting an in-person ballot, the voter must have presented a piece of identification to the absentee official at the time of voting which is notated on the ballot envelope by the absentee official.

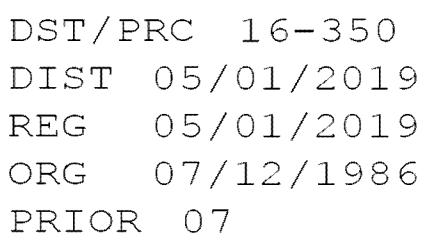
  - **'I'** = with the condition code 'PU' or 'RP'. This means the voter's record was purged due to inactivity or, during reapportionment, inactivated when the voter did not respond to a residence clarification letter and their address was on a district or precinct boundary. Voters are still eligible to vote and are to be reviewed using the same ballot determinations as an active voter. After the election, their voter record will be updated with the information provided on their ballot envelope and re-activated.


LINCOLN ABE B
U I/PU 14736865
XXX-XX-4444 212121
01/01/1959

Dates and Prior District

A voter must be registered in their district 30 days before Election Day for their ballot to count in full. Verification of a voter's registration date on the details report is determined by the following date fields:

- **DIST**: This date represents the date that the voter was registered in the district. Use this date to determine if the voter was registered to vote in the district timely.
- **REG**: This date represents the last activity initiated by the voter. Use this date as a reference date.
- **ORG**: This date represents the date that the voter first registered to vote. If a voter's district date is after this date, use this date to determine if the voter was registered on or before the 30-day deadline. If so, further review will be necessary to determine what races on the ballot can be counted following the eligibility determinations found in this handbook. If the date is after the 30-day registration deadline, the ballot may not be counted except during a presidential election when same-day registration is allowed for the presidential race.



- **PRIOR**: This reflects the district that the voter was previously registered. If this is blank, the voter has not been registered to vote in a different district in the past. If a voter's district date is after the 30-day registration deadline, use the prior district date to determine the partial count code to apply to the voter's ballot.
- **PRIOR PRECINCT and PREC REG (optional)**: These reflect when the voter moved precincts and what the prior precinct was. This is a report option and only applies to house districts with split judicial districts during the general election only.

Eligibility Determinations

By-Mail Ballots

Reviewing the Envelope

Voters are required to apply for a by-mail ballot. When a ballot is sent to a voter, they have met the deadline to apply for a ballot and are typically in an active registration status. Using the details report, the eligibility determinations listed below, along with the Ballot Codes Descriptions section of this handbook and the Ballot Review Count Codes (S50) form, the board will determine if the accept (full or partial count) or reject code determination assigned to the ballot by division staff is correct based on the voter's registration status and registration dates.



1. **You MUST Sign AND Provide One Identifier**

Voter Certificate, Signature and Identification

I declare that I am a citizen of the United states and that I have been a resident of Alaska for at least 30 days. I have not requested a ballot from any other state and am not voting in any other manner in this election. If I had this certificate attested by a witness, other than an authorized official, it was because no official empowered to administer an oath was reasonably available. **I certify, under penalty of perjury, that the foregoing is true and accurate.**

Voter Signature: Mickey M Absentee

Voter Identifier:

Voter No.	AK Driver's License No.	Date of Birth	Last 4 of SSN
		1 1 1999	1111

2. **Your Signature MUST be Witnessed**

Witness Affidavit

Have your signature witnessed by an authorized official or, if an authorized official is not reasonably available, by someone 18 years of age or older.

Signed in my presence:

This 19 day of May 20 19, at Anchorage, AK
(City & State or Country)

Witness Signature: John Q Public

If authorized official, official title:

Warning: False statements made by the voter or by the attesting witness on the certificate are punishable by law.

Review Board Use Only

Count Code: A Sequence No.: 1

No Count Code: Initials: Cat

E36B (Rev. 7/1/2019)

Does the printed name match?

By-Mail Scenarios - Name	Count	No Count
Printed name on the envelope matches details report.	X	
Printed name on the envelope is different than on the details report but the printed name has been crossed out and the voter's name was written on the envelope instead.	X	
Printed name on the envelope is different than the details report but the name is similar and the identifiers match.	X	
Printed name on the envelope is different than the signature and the voter did not apply for a by-mail ballot.		X

Did the voter provide an identifier and/or identification?

***Note:** Identifiers provided by the voter must exactly match what is listed in VREMS or be verified through DMV or HAVV if not on the voter's record. If the Identifier on the voter's record is incorrect due to a data entry error, correct the error before reports are ran for the board. Identifiers are not considered valid if the identifier on the voter's envelope contains transposed numbers or the digits are off by 1, 2, etc.)*

By-Mail Scenarios – Identifiers/Identification	Count	No Count
Identifier(s) on the envelope match the details report.	X	
Identifier(s) provided on the envelope are not on the details report (VREMS record) for the voter. Verify in DMV, HAVA or by signature that the identifier provided belongs to the voter.	X	
Identifier(s) provided does not match the voter's identifiers on the details report (VREMS record) and may belong to someone else.		X
Voter provided an identifier but then uses white-out to cover it up. The witness provides an identifier in its place however, the voter's identifier is still legible through the white-out.	X	
Voter does not provide an identifier but the address box on the envelope has the printed voter number on the envelope.		X
Voter's registration record is in A/ID status and condition and the voter provided a copy of their identification.	X	
Voter's registration record is in an A/ID status and condition. Voter did NOT provide a copy of their identification however, the voter provided their ADL or State ID number, full SSN or DOB and Last 4 of SSN on the envelope and the voter was verified in DMV or HAVV.	X **Count if verified**	X **No count if ID cannot be verified**

Was the voter registered in their district on time?

By-Mail Scenarios – District Registration	Count	No Count
The voter's registration district on the details report and the district ballot issued match. The voter's district date is on or before the 30-day registration deadline.	X	
The voter's registration district on the details report and the district ballot issued match however, the voter's district date is after the 30-day registration deadline with a different prior district number. The original registration date is on or before the 30-day registration deadline.	X **Partial Count**	
The voter's registration district on the details report and ballot issued district match however, the voter's district date and original registration date is after the 30-day registration deadline	X **Count Presidential Race**	X

Did the voter sign the ballot envelope?

By-Mail Scenarios – Signature	Count	No Count
Voter signed the envelope.	X	
Voter wrote initials on the envelope.	X	
Voter printed their name in signature block of the envelope.	X	
Voter made a mark (X, symbol, etc.) on the envelope.	X	
Voter signed with a new name or similar name on the envelope, but the identifier(s) provided match the details report.	X	
Voter signed in the wrong area of the envelope or signed in the witnessing area.	X	
Voter's caretaker signs for voter and writes "signed by aid – quadriplegic, etc."	X	
Voter used a stamp on the envelope that is a facsimile of their signature.	X	
Voter used an electronic signature on the envelope that is an image of their hand-written signature.	X	
Voter did not sign the envelope.		X
Voter signed the envelope using an electronic typed font from Word or Adobe that does not match their hand-written signature.		X
Voter signed the envelope using a digital signature verification program.		X

Was the voter's signature witnessed?

By-Mail Scenarios – Witnessing	Count	No Count
Ballot was witnessed by an authorized official or witness.	X	
Absentee official, election worker or registrar serve as witness.	X	
Authorized official or witness prints their name.	X	
Authorized official or witness sign with mark or symbol.	X	
Authorized official or witness writes their initials.	X	
Authorized official or witness sign in the wrong area of the envelope.	X	
Authorized official or witness does not provide date of witnessing.	X	
Authorized official or witness does not provide place where witnessing took place.	X	
Authorized official or witness signature is in one area and the date and place are in another area of the envelope.	X	

By-Mail Scenarios – Witnessing	Count	No Count
Authorized official gives title different than those identified in law such as utility clerk, spouse, clerk, etc.	X	
Notarized by an Alaska Notary or a Notary outside Alaska and Notary does not seal/stamp envelope.	X	
Notary does not give date commission expires.	X	
Stamped with an official USPS postal stamp but is not signed.	X	
The envelope was not witnessed.		X
The witness signature is the voter's signature.		X
Voter provides a different signature date than the witnesses date of signature.		X

Was the ballot received timely?

By-Mail Scenarios – Received Date	Count	No Count
Ballot was received in the mail on or before Election Day.	X	
Ballot was received after the election and was not postmarked but was witnessed on or before Election Day.	X	
No postmark or witness date was on the ballot, but it was received on or before Election Day.	X	
Ballot was postmarked on or before Election Day, mailed domestically, and received by the 10-day after Election Day receive deadline.	X	
Ballot was postmarked on or before Election Day, mailed from overseas, and received by the 10-day after Election Day deadline for a primary election or, in a general election or statewide special election, by the 15-day receive deadline. This includes military AA, AE and AP addresses.	X	
Ballot was postmarked after Election Day.		X
Ballot was hand-delivered after Election Day.		X
The ballot has no postmark or witness date and it was received after Election Day.		X
In a primary election, the ballot was postmarked on or before Election Day but received after the 10-day receive deadline.		X Except in Recount
In a general election or statewide special election, the ballot was postmarked on or before Election Day, mailed domestically, but received after the 10-day receive deadline.		X Except in Recount
In a general election or statewide special election, the ballot was postmarked on or before Election Day, mailed from overseas, but		X Except in Recount

By-Mail Scenarios – Received Date	Count	No Count
received after the 15-day deadline. This includes military AA, AE and AP addresses.		

Final Checks!

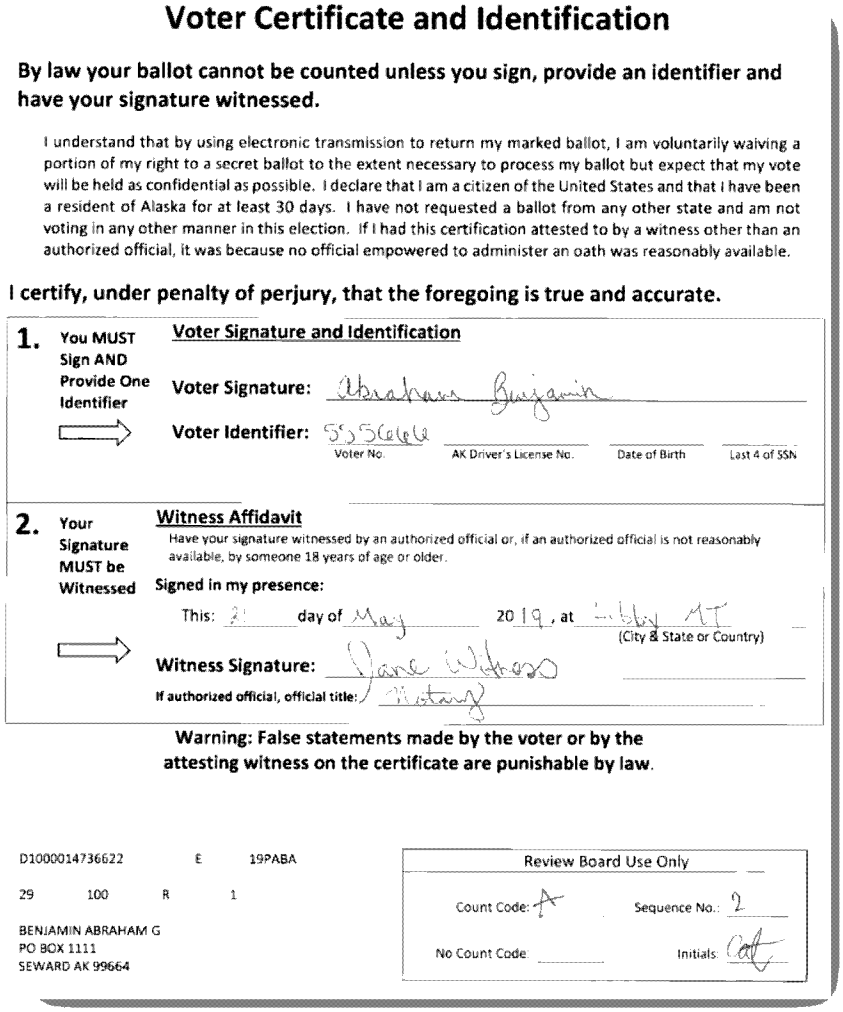
By-Mail – Final Checks	Action
Does the ballot type in Column 4 of the details report have a M or S?	If no, see the election supervisor.
Does the sequence number match what was written on the ballot envelope?	If no, and it is confirmed it is the correct voter, correct the error.
Was the sequence number written on the ballot envelope?	If no, write it in.
Does the accept or reject code need to be changed or corrected?	If yes, see the election supervisor.
Was the accept or reject code written on the ballot envelope?	If no, write it in.
Is there a site ID number in Column 4?	If yes, see the election supervisor.

Electronic Transmission Ballots (Fax or Online Delivery)

Reviewing the Certificate

Voters are required to apply for an electronic transmission ballot. When a ballot is sent to a voter, they have met the deadline to apply for a ballot and are typically in an active registration status. Using the details report, the eligibility determinations listed below, along with the Ballot Codes Descriptions section of this handbook and the Ballot Review Count Codes (S50) form, the board will determine if the accept (full or partial count) or reject code determination assigned to the ballot by division staff is correct based on the voter's registration status and registration database.

When voting by electronic transmission, voters may choose to return their ballot by-mail or by-fax. Therefore, scenarios provided will include scenarios for both return methods.



Voter Certificate and Identification

By law your ballot cannot be counted unless you sign, provide an identifier and have your signature witnessed.

I understand that by using electronic transmission to return my marked ballot, I am voluntarily waiving a portion of my right to a secret ballot to the extent necessary to process my ballot but expect that my vote will be held as confidential as possible. I declare that I am a citizen of the United States and that I have been a resident of Alaska for at least 30 days. I have not requested a ballot from any other state and am not voting in any other manner in this election. If I had this certification attested to by a witness other than an authorized official, it was because no official empowered to administer an oath was reasonably available.

I certify, under penalty of perjury, that the foregoing is true and accurate.

1. **You MUST Sign AND Provide One Identifier**

Voter Signature and Identification

Voter Signature: Abrahams Benjamin

Voter Identifier: 55566 (Voter No.) ____ (AK Driver's License No.) ____ (Date of Birth) ____ (Last 4 of SSN)

2. **Your Signature MUST be Witnessed**

Witness Affidavit

Have your signature witnessed by an authorized official or, if an authorized official is not reasonably available, by someone 18 years of age or older.

Signed in my presence:

This: 21 day of May 2019, at Libby MT (City & State or Country)

Witness Signature: Jane Wilson

If authorized official, official title: Notary

Warning: False statements made by the voter or by the attesting witness on the certificate are punishable by law.

D1000014736622 E 19PABA

29 100 R 1

BENJAMIN ABRAHAM G
PO BOX 1111
SEWARD AK 99664

Review Board Use Only

Count Code: A Sequence No.: 2

No Count Code: ____ Initials: CAT

Does the printed name match?

Electronic Transmission Scenarios – Name	Count	No Count
Printed name on the certificate matches details report.	X	
Printed name on the certificate is different than on the details report but the name has been crossed out and the voter's name was written on the certificate instead.	X	
Printed name on the certificate is different than on the details report but the name is similar and the identifiers match.	X	
Printed name on the certificate is different than the signature and the voter did not apply for an electronic transmission ballot.		X

Did the voter provide an identifier and/or identification?

***Note:** Identifiers provided by the voter must exactly match what is listed in VREMS or be verified through DMV or HAVV if not on the voter's record. If the Identifier on the voter's record is incorrect due to a data entry error, correct the error before reports are ran for the board. Identifiers are not considered valid if the identifier on the voter's envelope contains transposed numbers or the digits are off by 1, 2, etc.)*

Electronic Transmission Scenarios – Identifiers/Identification	Count	No Count
Identifier(s) on certificate match the details report.	X	
Identifier(s) provided on the certificate are not on the details report (VREMS record) for the voter. Verify in DMV, HAVA or by signature that the identifier provided belongs to the voter.	X	
Identifier(s) provided on the certificate does not match the voter's identifiers on the details report (VREMS record) and may belong to someone else.		X
Voter provided an identifier but then uses white-out to cover it up. The witness provides an identifier in its place however, the voter's identifier is still legible through the white-out.	X	
Voter does not provide an identifier but the address box on the certificate has the printed voter number.		X
Voter's registration record is in A/ID status and condition and the voter provided a copy of their identification.	X	
Voter's registration record is in an A/ID status and condition. Voter did NOT provide a copy of their identification however, the voter provided their ADL or State ID number, full SSN or DOB and Last 4 of SSN on the envelope and the voter was verified in DMV or HAVV.	X **Count if verified**	X **No count if ID cannot be verified**

Was the voter registered in their district on time?

Electronic Transmission Scenarios – District Registration	Count	No Count
The voter's registration district on the details report and the district ballot issued match. The voter's district date is on or before the 30-day registration deadline.	X	
The voter's registration district on the details report and district ballot issued match however, the voter's district date is after the 30-day registration deadline with a different prior district number. The original registration date is on or before the 30-day registration deadline.	X **Partial Count**	
The voter's registration district on the detail's report and district ballot issued match however, the voter's district date and original registration date is after the 30-day registration deadline	X **Count Presidential Race**	X

Did the voter sign the ballot certificate?

Electronic Transmission Scenarios - Signature	Count	No Count
Voter signed the certificate.	X	
Voter wrote initials on the certificate.	X	
Voter printed their name in signature block of the certificate.	X	
Voter made a mark (X, symbol, etc.) on the certificate.	X	
Voter signed with a new name or similar name on the certificate, but the identifier(s) provided match the details report.	X	
Voter signed in the wrong area of the certificate or signed in the witnessing area.	X	
Voter's caretaker signs for voter and writes "signed by aid – quadriplegic., etc."	X	
Voter used a stamp on the certificate that is a facsimile of their signature.	X	
Voter used an electronic signature on the certificate that is an image of their hand-written signature.	X	
Voter did not sign the certificate.		X
Voter signed the certificate using an electronic typed font from Word, Adobe, etc. that does not match their hand-written signature.		X
Voter signed the certificate using a digital signature verification program.		X
The voter returns their ballot and certificate by-fax and the signature area is cut-off.		X

Was the voter's signature witnessed?

Electronic Transmission Scenarios – Witnessing	Count	No Count
Ballot was witnessed by an authorized official or witness.	X	
Absentee official, election worker or registrar serve as witness.	X	
Authorized official or witness prints name.	X	
Authorized official or witness signs with mark or symbol.	X	
Authorized official or witness writes their initials.	X	
Authorized official or witness sign in the wrong area of the certificate.	X	
Authorized official or witness does not provide date of witnessing.	X	
Authorized official or witness does not provide place where witnessing took place.	X	

Electronic Transmission Scenarios – Witnessing	Count	No Count
Authorized official or witness signature is in one area and date and place in another area of the certificate.	X	
Authorized official gives title different than those identified in law such as utility clerk, spouse, clerk, etc.	X	
Notarized by an Alaska Notary or a Notary outside Alaska and Notary does not seal/stamp certificate.	X	
Notary does not give date commission expires.	X	
Stamped with an official USPS postal stamp but is not signed.	X	
The certificate was not witnessed.		X
The witness signature is the voter's signature.		X
Voter provides a different signature date than the witnesses date of signature.		X
The voter returns their ballot and certificate by-fax and the witnessing area is cut-off.		X

Was the ballot received timely?

Electronic Transmission Scenarios – Received Date	Count	No Count
Ballot was received by-mail on or before Election Day or, if returned by-fax, on or before the 8:00 p.m. Election Day fax deadline.	X	
Ballot was received by-mail after the election and was not postmarked but was witnessed on or before Election Day.	X	
No postmark or witness date was on the envelope or voter information sheet, but when returned by-mail, the ballot was received on or before Election Day or, when sent by-fax, the ballot was received by the 8:00 p.m. Election Day receive deadline.	X	
Ballot was postmarked on or before Election Day, mailed domestically, and received by the 10-day after Election Day receive deadline.	X	
Ballot was postmarked on or before Election Day, mailed from overseas, and received by the 10-day after Election Day receive deadline for a primary election or, in a general election or statewide special election, by the 15-day receive deadline. This includes military AA, AE and AP addresses.	X	
Ballot was faxed and received on or before the 8:00 p.m. Election Day by-fax receive deadline however the date and time stamp generated by the voter's fax shows a date after Election Day.	X	
Ballot was received by-fax after the 8:00 p.m. Election Day by-fax receive deadline or hand-delivered after Election Day.		X
Ballot was postmarked after Election Day.		X

Electronic Transmission Scenarios – Received Date	Count	No Count
The ballot has no postmark or witness date and it was received after Election Day.		X
In a primary election, by-mail ballot was postmarked on or before Election Day but received after the 10-day receive deadline.		X Except in Recount
In a general election or statewide special election, the by-mail ballot was postmarked on or before Election Day, mailed domestically, but received after the 10-day receive deadline.		X Except in Recount
In a general election or statewide special election, the by-mail ballot was postmarked on or before Election Day, mailed from overseas, but received after the 15-day receive deadline. This includes military AA, AE and AP addresses.		X Except in Recount

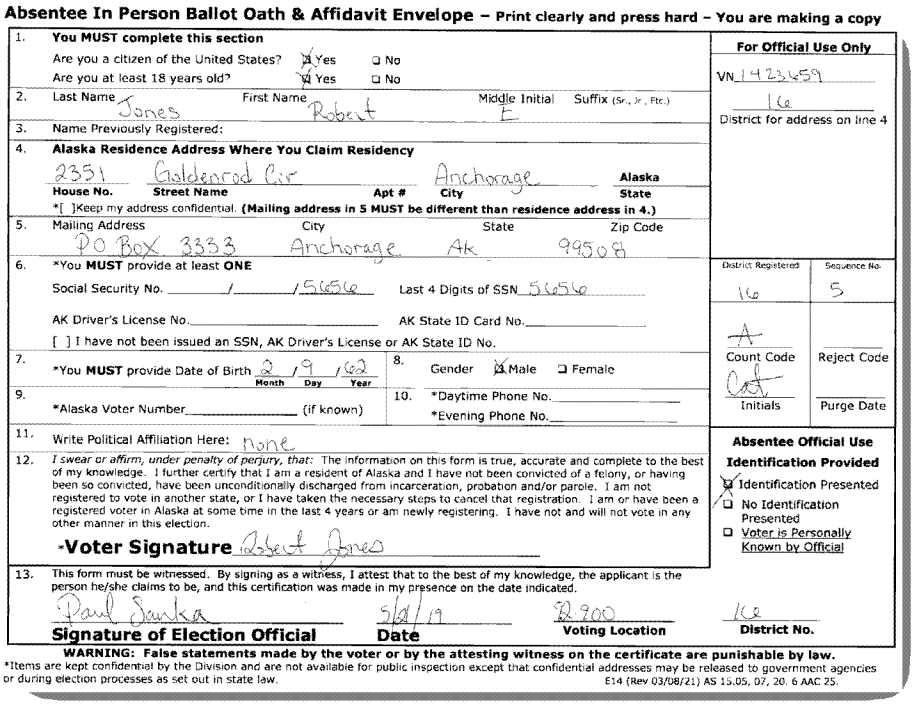
Final Checks!

Electronic Transmission – Final Checks	Action
Does the ballot type in Column 4 of the details report have an E or O?	If no, see the election supervisor.
Does the sequence number match what was written on the ballot envelope?	If no, and it is confirmed it is the correct voter, correct the error.
Was the sequence number written on the ballot envelope?	If no, write it in.
Does the accept or reject code need to be changed or corrected?	If yes, see the election supervisor.
Was the accept or reject code written on the ballot envelope?	If no, write it in.
Is there a site ID number in Column 4?	If yes, see the election supervisor.

In-Person Ballots

Reviewing the Oath and Affidavit Envelope

Absentee in-person voting takes place beginning 15 days prior to Election Day at numerous absentee voting sites throughout Alaska. Voters complete an in-person envelope that is like a voter registration application *although, if a voter is already registered, the only thing needed on the envelope are name and signature as they would have provided ID to the Absentee Voting Official*. The residence address on the ballot envelope is compared to the residence address on the details report (VREMS record). Based on this comparison, board members will need to determine if the residence address provided on the envelope is enough to be a new residence address to change the voter's registration to be in different district(s) (house, senate and judicial) and, if so, determine which races on the ballot can be counted.



Absentee In Person Ballot Oath & Affidavit Envelope – **Print clearly and press hard – You are making a copy**

1. **You MUST complete this section**
   Are you a citizen of the United States? ☒ Yes ☐ No
   Are you at least 18 years old? ☒ Yes ☐ No
2. Last Name Jones First Name Robert Middle Initial E Suffix (Sr., Jr., Etc.)
3. Name Previously Registered:
4. **Alaska Residence Address Where You Claim Residency**
   2351 Goldenrod Cir Anchorage **Alaska**
   House No. **Street Name** **Apt #** **City** **State**
   *[ ]Keep my address confidential. **(Mailing address in 5 MUST be different than residence address in 4.)**
5. Mailing Address City State Zip Code
   PO Box 3333 Anchorage Ak 99508
6. *You **MUST** provide at least **ONE**
   Social Security No. ___/___/5656 Last 4 Digits of SSN 5656
   AK Driver's License No.___ AK State ID Card No.___
   [ ] I have not been issued an SSN, AK Driver's License or AK State ID No.
7. *You **MUST** provide Date of Birth 2 / 9 / 62 (Month / Day / Year)
8. Gender ☒ Male ☐ Female
9. *Alaska Voter Number___ (if known)
10. *Daytime Phone No.___ *Evening Phone No.___
11. Write Political Affiliation Here: None
12. *I swear or affirm, under penalty of perjury, that:* The information on this form is true, accurate and complete to the best of my knowledge. I further certify that I am a resident of Alaska and I have not been convicted of a felony, or having been so convicted, have been unconditionally discharged from incarceration, probation and/or parole. I am not registered to vote in another state, or I have taken the necessary steps to cancel that registration. I am or have been a registered voter in Alaska at some time in the last 4 years or am newly registering. I have not and will not vote in any other manner in this election.
    ***Voter Signature** Robert Jones
13. This form must be witnessed. By signing as a witness, I attest that to the best of my knowledge, the applicant is the person he/she claims to be, and this certification was made in my presence on the date indicated.
    Paul Sanka 5/6/19 B 900 16
    Signature of Election Official **Date** **Voting Location** **District No.**

For Official Use Only
VN 1423459
16 District for address on line 4

District Registered	Sequence No.
16	5

Count Code	Reject Code
A	
Initials	Purge Date
Cdf	

Absentee Official Use
Identification Provided
☒ Identification Presented
☐ No Identification Presented
☐ Voter is Personally Known by Official

WARNING: False statements made by the voter or by the attesting witness on the certificate are punishable by law.
*Items are kept confidential by the Division and are not available for public inspection except that confidential addresses may be released to government agencies or during election processes as set out in state law.
E14 (Rev 03/08/21) AS 15.05, 07, 20. 6 AAC 25.

Using the details report, the eligibility determinations listed below, the Ballot Codes Descriptions, the Presumptive Residence Address scenarios in this handbook, along with the Ballot Review count codes (S50) form, the board will determine if the accept (full or partial count) or reject code determination assigned to the ballot by division staff is correct based on the voter's registration status and registration dates.

Does the printed name match?

In-Person Scenarios - Name	Count	No Count
Printed name on the envelope matches details report.	X	
Printed name on the envelope is different than on the details report but name is similar and the identifiers match.	X	

Is the voter's registration in an inactive status?

In-Person Scenarios – Inactive Status	Count	No Count
Voter is in an inactive status and condition of purge (I/PU) or reapportionment (I/RP). Check to see what district the voter was inactivated from to determine the accept or reject code.	**X**	
Voter's record is in an inactive absentee voter status and condition (I/AV) and provided required information for voter registration.	**X** **Count Presidential Race**	
Voter is in an inactive status on the details report (VREMS record). During a presidential election, a ballot may count for the presidential race if the voter provides the required information for voter registration. Below is a list of inactive condition codes that may be eligible for their ballot to count. During non-presidential elections, the voter's ballot will not be counted since they were not registered by the 30-day registration deadline. ○ AV – Absentee ballot voted in a past election. ○ FD – Felon discharged. ○ IA – Inactive due to administrative decision due to a previous incomplete application. ○ NC – Was inactivated for not being a U.S. citizen but now may indicate they are a U.S. citizen. ○ QU – Questioned ballot voted in a past election. ○ RE – Registered elsewhere and not back in Alaska. ○ VR – Voter requested cancellation in the past.	**X** **Count Presidential Race**	**X** **In non-presidential election years**

Was the voter registered in their district on time?

In-Person Scenarios – District Registration/Residence Address	Over turn	Count	No Count
Residence address on the envelope matches the residence address on the details report (VREMS record). The registration district and ballot issued district match. The district date is on or before the 30-day registration deadline.	**No**	**X**	
Residence address on the envelope matches the residence address on the details report (VREMS record). The registration district and ballot issued district match however, the district date is after the 30-day registration deadline with a different prior district number. The original registration date is on or before the 30-day registration deadline.	**Yes**	**X** **Partial Count**	
Voter leaves the residence address blank on the envelope. *Count is based on district registered, district ballot voted, and the date registered in the district/original registration date.* This scenario only applies to voters who are currently registered to vote.	**No**	**X** **Potential Partial Count**	
Voter provides a residence address on the envelope that is different than the residence address on the details report (VREMS	**Yes**	**X** **Potential**	

In-Person Scenarios – District Registration/Residence Address	Over turn	Count	No Count
record). *Count is based on district registered, district that the new address is assigned to, district ballot voted, and the date registered in the district/original registration date.*		Partial Count	
Voter provides in the residence address area of the envelope a PO Box, PSC Box, Rural Route, Mail Stop address. **This scenario only applies to voters who are currently registered to vote.** ***Count is based on district registered, district ballot voted, and the date registered in the district/original registration date.*** **During same day registration for the presidential race, ONLY voters may register to vote using mailing address in a wholly contained precinct and have their ballot counted for this race**	**No**	**X** **Potential Partial Count**	
The voter's registration district on the details report and district ballot issued match. The voter's district date and original registration date is after the 30-day registration deadline.	**Yes**	**X** **Count Presidential Race**	**X**
Voter provides a residence address on the envelope that is outside Alaska and is not on the details report (VREMS record) such as a mailing address outside Alaska.	**Yes**		**X**
Voter states on the envelope that they do not have a residence address in Alaska.	**Yes**		**X**
Voter states on the envelope that they are not a resident of Alaska.	**Yes**		**X**

Did the voter complete the ballot envelope?

In-Person Scenarios – Ballot Envelope Complete	Count	No Count
Voter checked no to the 18 years of age question but provided a date of birth that confirms the voter is 18 years of age or older.	**X**	
Voter is a qualified registered voter on the details report (VREMS record) but did not answer certification questions.	**X**	
Voter did not print name on envelope.	**X**	
Voter provided a new name but did not provide their previous name on the envelope.	**X**	
Voter is registered but left residence address field blank on the envelope.	**X**	
Voter is registered but did not provide any identifiers on the envelope.	**X** **See ID Section**	
Voter did not provide their gender on the envelope.	**X**	
Voter did not give party affiliation on the envelope.	**X**	
Voter checked 'No' to U.S. citizen question on the envelope.		**X**

In presidential election, when registering to vote using the envelope, the voter did not select 'Yes' to U.S. citizen, did not provide an identifier, date of birth and/or residence address on the envelope (includes inactive voters requiring registration).		**X**
In presidential election, when registering to vote, voter provides a city or community name as a residence address on the envelope.	**X** **City is within a wholly contained precinct**	**X** **City contains more than one precinct**

Did the voter present identification?

***Note:** Identifiers provided by the voter must exactly match what is listed in VREMS or be verified through DMV or HAVV if not on the voter's record. If the Identifier on the voter's record is incorrect due to a data entry error, correct the error before reports are ran for the board. Identifiers are not considered valid if the identifier on the voter's envelope contains transposed numbers or the digits are off by 1, 2, etc.)*

In-Person Scenarios – Identifiers/Identification	Count	No Count
Voter did not provide an identifier on the envelope and the official checked the 'No Identification Presented' box on the envelope.		**X**
Voter did not provide a piece of identification to the official but provided an identifier on the envelope. The official did not clearly indicate on the envelope that 'No Identification Presented'.	**X**	
Voter's registration record is in A/ID status and condition and the official did NOT check the 'No Identification Presented' box. *Since it was not checked, it is assumed that the voter presented ID.*	**X**	
Voter's registration record is in A/ID status and the official checked the 'No Identification Presented' box on the envelope however, the voter provided ADL or State ID, full SSN or DOB and Last 4 of SSN on the envelope and the voter was verified in DMV or HAVV.	**X** **Count if verified**	**X** **No count if ID cannot be verified**
Voter failed to provide an identifier on the ballot envelope or the Absentee In-Person register.		**X**
Voter failed to provide an identifier on the ballot envelope but provided an identifier on the Absentee In-Person Register.	**X**	

Did the voter sign the ballot envelope?

In-Person Scenarios – Signature	Count	No Count
Voter signed the envelope.	**X**	
Voter wrote initials on the envelope.	**X**	
Voter printed their name in signature block of the envelope.	**X**	
Voter made a mark (X, symbol, etc.) on the envelope.	**X**	

In-Person Scenarios – Signature	Count	No Count
Voter signed a new name or similar name on the envelope, but the identifier(s) provided match the details report.	X	
Voter signed at the top of the envelope but not on the signature line or the voter signed in the wrong place such as the witnessing area of the envelope.	X	
Voter's caretaker signs for the voter and writes "signed by aid – quadriplegic, etc."	X	
Voter used a stamp on the envelope that is a facsimile of their signature.	X	
Voter did not sign the envelope or the absentee register.		X
Voter modifies the certification of the envelope by crossing off U.S. citizen and writing a different nationality such as 'American Freeholder'.		X
Voter modifies the certification of the envelope by crossing off 'a resident of Alaska' and/or indicating that they are a resident in another state. *This is typically voters wanting to vote in the presidential race from outside Alaska.*		X
Voter modifies the certification of the ballot envelope by indicating they are felon on the certificate. *If there is an indication that this has been researched by staff, continue ballot review. If there is no indication, bring this to the attention of the election supervisor.*	X	X

Was the voter's signature witnessed?

In-Person Scenarios - Witnessing	Count	No Count
Absentee official did not witness the envelope or the absentee register. *Since error was by the official, the ballot will be counted.*	X	
Absentee official writes or prints name.	X	
Absentee official signs with mark or symbol.	X	
Absentee official does not write date of witnessing.	X	
Absentee official does not provide site ID where the ballot was voted.	X	
Absentee official signs in the wrong place.	X	
Absentee official is the voter and witnessed own envelope		X
Absentee official is the voter and did not witnesses own envelope		X

Final Checks!

In-Person – Final Checks	Action

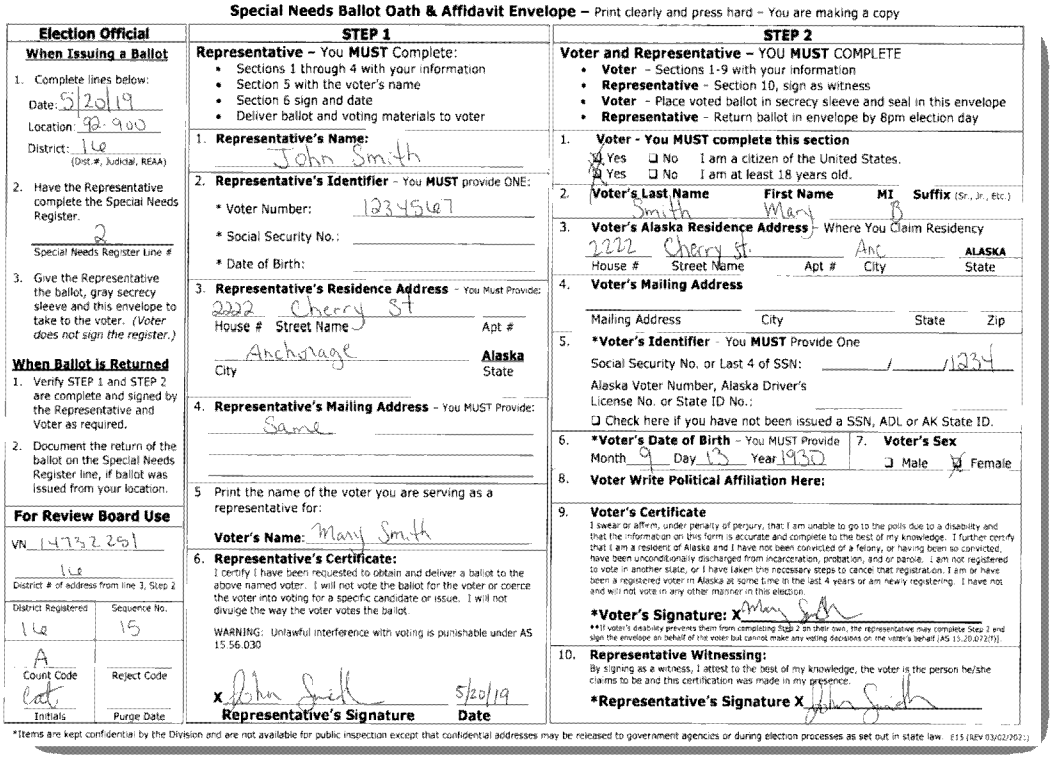
Does the ballot type in Column 4 of the details report have an I?	If no, see the election supervisor.
Does the sequence number match what was written on the ballot envelope?	If no, and it is confirmed it is the correct voter, correct the error.
Was the sequence number written on the ballot envelope?	If no, write it in.
Does the accept or reject code need to be changed or corrected?	If yes, see the election supervisor.
Was the accept or reject code written on the ballot envelope?	If no, write it in.
Is there a site ID number in Column 4?	If no, see the election supervisor.

Special Needs Ballots

Reviewing the Oath and Affidavit Envelope

Special needs voting takes place beginning 15 days prior to Election Day at numerous absentee voting sites throughout Alaska and, on Election Day, at the polling places. A personal representative will pick up a ballot for a voter and will complete Step 1 of the envelope with their information and the name of the voter. The representative will deliver the ballot and envelope to the voter. The voter will vote and complete Step 2 and will sign the envelope. If a voter's disability prevents them from completing Step 2 on their own, the representative may complete Step 2 and sign the envelope on behalf of the voter but cannot make any voting decisions on the voter's behalf [AS 15.20.072(f)], the law does not require any additional notes or reference that the representative assisted. The representative will witness the ballot and return the voted ballot back to a voting location. The residence address on the ballot envelope is compared to the residence address on the ballot details report (VREMS record). Based on this comparison, board members will need to determine if the residence address provided on the envelope is enough to be a new residence address that may change the voter's registration to be in different districts (house, senate and judicial) and, if so, determine which races on the ballot can be counted.

Using the details report, the eligibility determinations listed below, the Ballot Code descriptions and the Presumptive Residence Address scenarios in this handbook, along with the Ballot Review Count Codes (S50) form, the board will determine if the accept (full or partial count) or reject code determinations assigned to the ballot by division staff is correct based on the voter's registration status and registration dates.



Special Needs Ballot Oath & Affidavit Envelope – Print clearly and press hard – You are making a copy

Election Official

When Issuing a Ballot

1. Complete lines below:
   Date: 5/20/19
   Location: 92.900
   District: 16 (Dist.#, Judicial, REAA)
2. Have the Representative complete the Special Needs Register. 2 (Special Needs Register Line #)
3. Give the Representative the ballot, gray secrecy sleeve and this envelope to take to the voter. *(Voter does not sign the register.)*

When Ballot is Returned

1. Verify STEP 1 and STEP 2 are complete and signed by the Representative and Voter as required.
2. Document the return of the ballot on the Special Needs Register line, if ballot was issued from your location.

For Review Board Use

VN 14732251
16 (District # of address from line 3, Step 2)

District Registered	Sequence No.
16	15
A (Count Code)	(Reject Code)
(Initials)	(Purge Date)

STEP 1

Representative – You **MUST** Complete:
- Sections 1 through 4 with your information
- Section 5 with the voter's name
- Section 6 sign and date
- Deliver ballot and voting materials to voter

1. **Representative's Name:** John Smith
2. **Representative's Identifier** – You **MUST** provide ONE:
   * Voter Number: 1234567
   * Social Security No.:
   * Date of Birth:
3. **Representative's Residence Address** – You Must Provide: 2222 (House #) Cherry St (Street Name) (Apt #) Anchorage (City) **Alaska** (State)
4. **Representative's Mailing Address** – You MUST Provide: Same
5. Print the name of the voter you are serving as a representative for: **Voter's Name:** Mary Smith
6. **Representative's Certificate:**
   I certify I have been requested to obtain and deliver a ballot to the above named voter. I will not vote the ballot for the voter or coerce the voter into voting for a specific candidate or issue. I will not divulge the way the voter votes the ballot.
   WARNING: Unlawful interference with voting is punishable under AS 15.56.030
   X John Smith (**Representative's Signature**) 5/20/19 (**Date**)

STEP 2

Voter and Representative – YOU **MUST** COMPLETE
- **Voter** – Sections 1-9 with your information
- **Representative** – Section 10, sign as witness
- **Voter** – Place voted ballot in secrecy sleeve and seal in this envelope
- **Representative** – Return ballot in envelope by 8pm election day

1. **Voter - You MUST complete this section**
   ☒ Yes ☐ No I am a citizen of the United States.
   ☒ Yes ☐ No I am at least 18 years old.
2. **Voter's Last Name** Smith **First Name** Mary **MI** B **Suffix** (Sr., Jr., Etc.)
3. **Voter's Alaska Residence Address** – Where You Claim Residency: 2222 (House #) Cherry St. (Street Name) Anc (Apt #) (City) **ALASKA** (State)
4. **Voter's Mailing Address** (Mailing Address) (City) (State) (Zip)
5. ***Voter's Identifier** – You **MUST** Provide One
   Social Security No. or Last 4 of SSN: /1234
   Alaska Voter Number, Alaska Driver's License No. or State ID No.:
   ☐ Check here if you have not been issued a SSN, ADL or AK State ID.
6. ***Voter's Date of Birth** – You MUST Provide: Month 9 Day 13 Year 1930
7. **Voter's Sex** ☐ Male ☒ Female
8. **Voter Write Political Affiliation Here:**
9. **Voter's Certificate**
   I swear or affirm, under penalty of perjury, that I am unable to go to the polls due to a disability and that the information on this form is accurate and complete to the best of my knowledge. I further certify that I am a resident of Alaska and I have not been convicted of a felony, or having been so convicted, have been unconditionally discharged from incarceration, probation, and or parole. I am not registered to vote in another state, or I have taken the necessary steps to cancel that registration. I am or have been a registered voter in Alaska at some time in the last 4 years or am newly registering. I have not and will not vote in any other manner in this election.
   ***Voter's Signature:** X Mary Smith
   **If voter's disability prevents them from completing Step 2 on their own, the representative may complete Step 2 and sign the envelope on behalf of the voter but cannot make any voting decisions on the voter's behalf [AS 15.20.072(f)].
10. **Representative Witnessing:**
    By signing as a witness, I attest to the best of my knowledge, the voter is the person he/she claims to be and this certification was made in my presence.
    ***Representative's Signature** X John Smith

*Items are kept confidential by the Division and are not available for public inspection except that confidential addresses may be released to government agencies or during election processes as set out in state law. EL5 (REV 03/02/2021)

NOTE: If someone is registered to vote, the only thing needed on the envelope are name, identifier and signature as the voter did not provide ID to the election official.

Does the printed name match?

Special Needs Scenarios	Count	No Count
Printed name on the envelope matches details report.	**X**	
Printed name on the envelope is different than on the details report but name is similar and the identifiers match.	**X**	

Is the voter's registration in an inactive status?

Special Needs Scenarios	Count	No Count
Voter's is in an inactive status and condition of purge (I/PU) or reapportionment (I/RP). Check to see what district the voter was inactivated from to determine the accept or reject code.	**X**	
Voter's record is in an inactive absentee voter status and condition (I/AV) and provided required information for voter registration.	**X** Count Presidential Race	**X**
Voters in an inactive status on the details report (VREMS record), During a presidential election, a ballot may count for the presidential race if the voter provides the required information for voter registration. Below is a list of inactive condition codes that may be eligible for their ballot to count. During non-presidential elections, the voter's ballot will not be counted since they were not registered by the 30-day registration deadline. ○ AV – Absentee ballot voted in a past election. ○ FD – Felon discharged. ○ IA – Inactive due to administrative decision due to a previous incomplete application. ○ NC – Was inactivated for not being a U.S. citizen but now may indicate they are a U.S. citizen. ○ QU – Questioned ballot voted in a past election. ○ RE – Registered elsewhere and not back in Alaska. ○ VR – Voter requested cancellation in the past.	**X** Count Presidential Race	**X**

Was the voter registered in their district on time?

Special Needs Scenarios – District Registration/Residence Address	Over turn	Count	No Count
Residence address on the envelope matches the residence address on the details report (VREMS record). The registration district and ballot issued district match. The district date is on or before the 30-day registration deadline.	**No**	**X**	
Residence address on the envelope matches the residence address on the details report (VREMS record). The registration district and ballot issued district match however, the district date is after the 30-day registration deadline with a different prior	**Yes**	**X** Partial Count	

Special Needs Scenarios – District Registration/Residence Address	Over turn	Count	No Count
district number. The original registration date is on or before the 30-day registration deadline.			
Voter leaves the residence address blank on the envelope. *Count is based on district registered, district ballot voted, and the date registered in the district/original registration date.*	**No**	**X**	
Voter provides a residence address on the ballot envelope that is different than the residence address on the details report (VREMS record). *Count is based on district registered, district that the new address is assigned to, district ballot voted, and the date registered in the district/original registration date.*	**Yes**	**X**	
Voter provides in the residence address area of the envelope a PO Box, PSC Box, Rural Route, Mail Stop address. **This scenario only applies to voters who are currently registered to vote.** ***Count is based on district registered, district ballot voted, and the date registered in the district/original registration date.*** **During same day registration for the presidential race, ONLY voters may register to vote using mailing address in a wholly contained precinct and have their ballot counted for this race.**	**No**	**X** Potential Partial Count	
The voter's registration district on the details report and district ballot issued match. The voter's district date and original registration date is after the 30-day registration deadline.	**Yes**	**X** Count Presidential Race	**X**
Voter provides a residence address on the envelope that is outside Alaska and is not on the voter's record in VREMS (such as a mailing address).	**Yes**		**X**
Voter states on the envelope that they do not have a residence address in Alaska.	**Yes**		**X**
Voter states on the envelope they are not a resident of Alaska.	**Yes**		**X**

Did the personal representative complete Step 1?

Special Needs Scenarios – Step 1 – Personal Representative	Count	No Count
Personal representative provided all required information in Step 1.	**X**	
Personal representative information is in Step 2 and the voter's information is in Step 1, but the voter is registered to vote.	**X**	
Personal representative did not print or write their name in Step 1 but they completed the register.	**X**	
Personal representative did not provide an identifier.		**X**
Personal representative did not provide a residence address.		**X**

Personal representative did not provide a mailing address. *If the representative provided a physical address that can be used as a mailing address, count. If the residence provided cannot be used as a mailing address, such as 'park bench' the ballot is to be rejected.*	X	X
Personal representative did not provide the name of the voter.		X
Personal representative did not sign in Step 1.		X

Did the voter complete Step 2?

Special Needs Scenarios – Step 2 – Voter See exceptions listed under AS 15.20.072(f)	Count	No Count
Voter checked no to the 18 years old question but provided a date of birth that confirms the voter is 18 years of age or older.	X	
Voter is qualified registered voter on the details report (VREMS record) but did not answer certification questions.	X	
Voter did not print name on envelope.	X	
Voter provided new name but did not provide their previous name on the envelope.	X	
Voter is registered but left residence address field blank on the envelope.	X	
Voter is registered but did not provide any identifiers on the envelope.	X **Only if ID was presented**	X **If ID was NOT presented**
Voter did not provide their gender on the envelope.	X	
Voter did not give party affiliation on the envelope.	X	
Voter checked 'No' to U.S. citizen question on the envelope.		X
In a presidential election, when registering to vote using the envelope, the voter did not select 'Yes' to U.S. citizen, did not provide an identifier, date of birth and/or residence address on the envelope (includes inactive voters requiring registration).		X
In a presidential election, when registering to vote, voter provides only a city or community name as a residence address on the envelope.	X **City is within a wholly contained precinct**	X **City contains more than one precinct**

Did the voter provide identifier or identification?

***Note:** Identifiers provided by the voter must exactly match what is listed in VREMS or be verified through DMV or HAVV if not on the voter's record. If the Identifier on the voter's record is incorrect due to a data entry error, correct the error before reports are ran for the board. Identifiers are not considered valid if the identifier on the voter's envelope contains transposed numbers or the digits are off by 1, 2, etc.*

Special Needs Scenarios – Identifier/Identification See exceptions listed under AS 15.20.072(f)	Count	No Count
Identifier(s) on envelope matches details report.	X	
Identifier(s) provided on the envelope are not on the details report (VREMS record) for the voter. Verify in DMV, HAVA or by signature that the identifier provided belongs to the voter.	X	
Identifier(s) provided on the envelope does not match the voter's identifiers on the details report (VREMS record) and may belong to someone else.		X
Voter provides an identifier but then uses white-out to cover it up. The witness provides an identifier in its place however, the voter's identifier is still legible through the white-out.	X	
Voter does not provide an identifier, but an official wrote the number on the envelope.		X
Voter's registration record is in A/ID status and condition and provided a copy of their identification.	X	
Voter's registration record is in an A/ID status and condition. Voter did NOT provide a copy of their identification however, the voter provided their ADL or State ID number, full SSN or DOB and Last 4 of SSN on the envelope and the voter was verified in DMV or HAVV.	X **Count if verified**	X **No count if ID cannot be verified**

Did the voter sign the ballot envelope?

Special Needs Scenarios See exceptions listed under AS 15.20.072(f)	Count	No Count
Voter signed the envelope.	X	
Voter wrote initials on the envelope.	X	
Voter printed their name in signature block of the envelope.	X	
Voter made a mark (X, symbol, etc.) on the envelope.	X	
Voter signed a new name or new name on the envelope, but the identifier(s) provided match the details report.	X	
Voter signed at the top of the envelope but not on the signature line or the voter signed in the wrong place such as the witnessing area of the envelope.	X	
Voter's caretaker signs for voter and writes "signed by caretaker – quadriplegic."	X	
Personal Representative signs for the voter under Step 2: If a qualified voter's disability prevents the voter from completing the requirements of Step 2, including the voter's signature. The Personal Representative my sign on behalf of the voter.	X	
Voter used a stamp on the envelope that is a facsimile of their signature.	X	

Special Needs Scenarios See exceptions listed under AS 15.20.072(f)	Count	No Count
Voter did not sign the envelope and the signature line is blank.		X
Voter modifies the certification of the ballot envelope by crossing off U.S. citizen and writing a different nationality such as 'American Freeholder'.		X
Voter modifies the certification of the envelope by crossing off 'a resident of Alaska' and/or indicating that they are a resident in another state. *This is typically voters wanting to vote in the presidential race from outside Alaska.*		X
Voter modifies the certification of the ballot envelope by indicating they are felon on the certificate. *If there is an indication that this has been researched by staff, continue ballot review. If there is no indication, bring this to the attention of the election supervisor.*	X	X

Did the personal representative sign as witness in Step 2?

Special Needs Scenarios – Witnessing in Step 2	Count	No Count
Personal representative signed as witness.	X	
Personal representative writes or prints name.	X	
Personal representative signs with mark or symbol.	X	
Personal representative does not write date of witnessing.	X	
Personal representative did not sign as witness in Step 2.		X
Personal representative who signed as witness is Step 2 is not the same personal representative who completed Step 1.		X

Was the ballot received timely?

Special Needs Scenarios – Received Timely	Count	No Count
Ballot was received on or before 8:00 p.m. Election Day at a polling place or absentee voting site.	X	
Ballot was received AFTER 8:00 p.m. Election Day at a polling place or absentee voting site.		X

Final Checks!

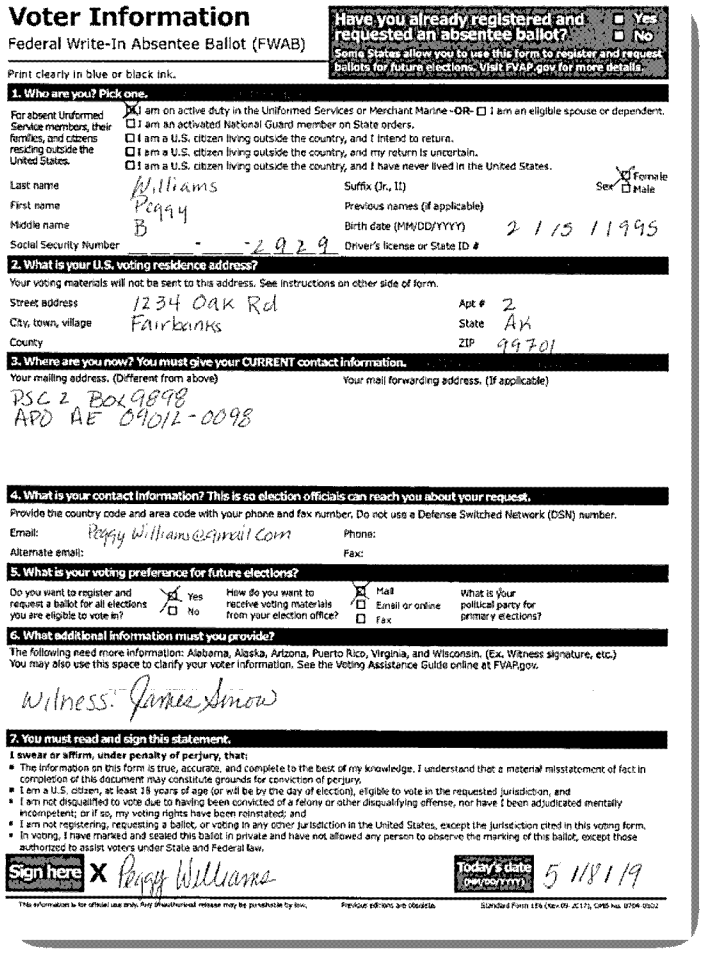
Special Needs Scenarios	Action
Does the ballot type in Column 4 of the details report have a P?	If no, see the election supervisor.
Does the sequence number match what was written on the ballot envelope?	If no, and it is confirmed it is the correct voter, correct the error.

Was the sequence number written on the ballot envelope?	If no, write it in.
Does the accept or reject code need to be changed or corrected?	If yes, see the election supervisor.
Was the accept or reject code written on the ballot envelope?	If no, write it in.
Is there a site ID number in Column 4?	If no, see the election supervisor.

Federal Write-In Absentee Ballots (FWAB)

Reviewing the Voter Information Sheet

The FWAB is available to all active duty Uniformed Services or Merchant Marine members, spouses and dependents or U.S. citizens who reside temporarily or permanently overseas under the federal Uniformed and Overseas Absentee Voting Act (UOCAVA). UOCAVA voters may use the FWAB to register to vote, request an absentee ballot, and vote by writing in their choices on a blank ballot. However, applicants MUST still meet all required deadlines for voter registration, absentee ballot request (by-mail and electronic transmission) and ballot receipt deadline.



Voter Information
Federal Write-In Absentee Ballot (FWAB)

Have you already registered and requested an absentee ballot? ☐ Yes ☐ No
Some States allow you to use this form to register and request ballots for future elections. Visit FVAP.gov for more details.

Print clearly in blue or black ink.

1. Who are you? Pick one.

For absent Uniformed Service members, their families, and citizens residing outside the United States.
- ☒ I am on active duty in the Uniformed Services or Merchant Marine -OR- ☐ I am an eligible spouse or dependent.
- ☐ I am an activated National Guard member on State orders.
- ☐ I am a U.S. citizen living outside the country, and I intend to return.
- ☐ I am a U.S. citizen living outside the country, and my return is uncertain.
- ☐ I am a U.S. citizen living outside the country, and I have never lived in the United States.

Last name: Williams
Suffix (Jr., II):
Sex: ☒ Female ☐ Male
First name: Peggy
Previous names (if applicable):
Middle name: B
Birth date (MM/DD/YYYY): 2/15/1995
Social Security Number: - -2929
Driver's license or State ID #:

2. What is your U.S. voting residence address?

Your voting materials will not be sent to this address. See instructions on other side of form.

Street address: 1234 Oak Rd
Apt #: 2
City, town, village: Fairbanks
State: AK
County:
ZIP: 99701

3. Where are you now? You must give your CURRENT contact information.

Your mailing address. (Different from above)
PSC 2 Box 9898
APO AE 09012-0098

Your mail forwarding address. (If applicable)

4. What is your contact information? This is so election officials can reach you about your request.

Provide the country code and area code with your phone and fax number. Do not use a Defense Switched Network (DSN) number.

Email: Peggy.Williams@gmail.com
Phone:
Alternate email:
Fax:

5. What is your voting preference for future elections?

Do you want to register and request a ballot for all elections you are eligible to vote in? ☒ Yes ☐ No
How do you want to receive voting materials from your election office? ☒ Mail ☐ Email or online ☐ Fax
What is your political party for primary elections?

6. What additional information must you provide?

The following need more information: Alabama, Alaska, Arizona, Puerto Rico, Virginia, and Wisconsin. (Ex. Witness signature, etc.)
You may also use this space to clarify your voter information. See the Voting Assistance Guide online at FVAP.gov.

Witness: James Snow

7. You must read and sign this statement.

I swear or affirm, under penalty of perjury, that:
- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
- I am a U.S. citizen, at least 18 years of age (or will be by the day of election), eligible to vote in the requested jurisdiction, and
- I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.
- In voting, I have marked and sealed this ballot in private and have not allowed any person to observe the marking of this ballot, except those authorized to assist voters under State and Federal law.

Sign here X Peggy Williams
Today's date (MM/DD/YYYY): 5/18/19

This information is for official use only. Any unauthorized release may be punishable by law. Previous editions are obsolete. Standard Form 186 (Rev 09-2017), OMB No. 0704-0502

The FWAB is received in the Absentee and Petition Office and office staff prepares the ballots for the regional offices and ballot logging. A label is placed on the FWAB that indicates if the voter was registered to vote, if the voter properly applied and the voter's district registration. FWAB ballots are received throughout the review period however, if the voter previously applied for a state absentee ballot and a state ballot was sent, the FWAB will be reviewed at the very end of the review process to determine if the voter's state ballot was received and processed and, if not, the FWAB is processed and reviewed.

Using the details report, the eligibility determinations listed below, along with the Ballot Codes Descriptions section of this handbook and the Ballot Review Count Codes (S50) form, the board will determine if the accept (full or partial count) or reject code determination assigned to the ballot by division staff is correct based on the voter's registration status and registration dates.

Ballot logging and ballot review is basically the same as a voter who is voting by-mail or by electronic transmission ballot. Voters may choose to submit their FWAB by-mail or by-fax. Therefore, scenarios provided will include both return methods.

Does the printed name match?

FWAB Scenarios Name	Count	No Count
Printed name on the FWAB and details report match.	X	
Printed name on the FWAB is different than on the details report but the name is similar and identifiers match.	X	

Did the voter provide an identifier?

***Note:** Identifiers provided by the voter must exactly match what is listed in VREMS or be verified through DMV or HAVV if not on the voter's record. If the Identifier on the voter's record is incorrect due to a data entry error, correct the error before reports are ran for the board. Identifiers are not considered valid if the identifier on the voter's envelope contains transposed numbers or the digits are off by 1, 2, etc.)*

FWAB Scenarios – Identifier	Count	No Count
Identifier(s) on the FWAB match the details report.	X	
Identifier(s) provided on the FWAB are not on the details report (VREMS record) for the voter. Verify in DMV, HAVA or by signature that the identifier provided belongs to the voter.	X	
Identifier(s) provided on the FWAB do not match the voter's identifiers on the details report (VREMS record) and may belong to someone else.		X
Voter provides an identifier but then uses white-out to cover it up. The witness provides an identifier in its place however, the voter's identifier is still legible through the white-out.	X	
Voter does not provide an identifier, but the division has written the voter number on the FWAB.		X

Was the voter registered in their district on time?

FWAB Scenarios – District Registration	Count	No Count
The voter's registration district on the details report and district the written on the label match. The voter's district date is on or before the 30-day registration deadline.	X	
The voter's registration district on the details report and the district written on the label match however, the voter's district date is after the 30-day registration deadline with a different prior district number. The original registration date is on or before the 30-day registration deadline.	X **Partial Count**	
The voter's registration district on the details report and the district written on the label match however, the voter's district date and original registration date is after the 30-day registration deadline.	X **Count** **Presidential Race**	X

Did the voter sign the voter information sheet?

FWAB Scenarios – Signature	Count	No Count
Voter signed the FWAB.	X	
Voter wrote initials on the FWAB.	X	
Voter printed name in signature block of the FWAB.	X	
Voter made a mark (X, symbol, etc.) on the FWAB	X	
Voter signed a new name or similar name on the FWAB, but the identifier(s) provided match the details report.	X	
Voter signed in the wrong area of the FWAB.	X	
Voter's caretaker signs for voter and writes "signed by aid – quadriplegic, etc."	X	
Voter used a stamp on the FWAB that is a facsimile of their signature.	X	
Voter used an electronic signature on the FWAB that is an image of their hand-written signature.	X	
Voter did not sign the FWAB.		X
Voter mails or faxes their FWAB and realized they forgot to sign the voter information sheet.		X
Voter signed the FWAB using an electronic typed font from Word, Adobe, etc. that does not match their hand-written signature.		X
Voter signed the FWAB using a digital signature verification program.		X
The voter returns FWAB by-fax and the signature area is cut-off.		X

Was the voter's signature witnessed?

FWAB Scenarios - Witnessing	Count	No Count
Ballot was witnessed by an authorized official or witness.	X	
Authorized official or witness prints their name.	X	
Authorized official or witness signs with mark or symbol.	X	
Authorized official or witness writes their initials.	X	
Authorized official or witness signs in wrong area of the FWAB.	X	
Authorized official or witness does not provide date of witnessing.	X	
Authorized official or witness does not provide place where witnessing took place.	X	
Authorized official or witness signature is in one area and date and place in another area of the FWAB.	X	

FWAB Scenarios - Witnessing	Count	No Count
Authorized official gives title different than those identified in law such as utility clerk, spouse, clerk, etc.	X	
Notarized by an Alaska Notary or a Notary outside Alaska and Notary does not seal/stamp voter information sheet.	X	
Notary does not give date commission expires.	X	
Stamped with an official USPS postal stamp but is not signed.	X	
The FWAB was not witnessed.		X
The witness signature is the voter's signature.		X
Voter provides a different date than the witnesses date of signature.		X
The voter returns their ballot and voter information sheet by fax and the witnessing area is cut-off.		X

Was the ballot received timely?

FWAB Scenarios – Received Date	Count	No Count
Ballot was received by-mail on or before Election Day or, if returned by-fax, on or before the 8:00 p.m. Election Day by-fax deadline.	X	
Ballot was received by-mail after the election and was not postmarked but was witnessed on or before Election Day.	X	
No postmark or witness date was on the envelope or voter information sheet but, when returned by-mail, the ballot was received on or before Election Day or when returned by-fax, the ballot was received by the 8:00 p.m. Election Day receive deadline.	X	
Ballot was postmarked on or before Election Day, mailed domestically, and received by the 10-day after Election Day receive deadline.	X	
Ballot was postmarked on or before Election Day, mailed from overseas, and received by the 10-day after Election Day receive deadline for a primary election or, in a general election or statewide special election, the 15-day receive deadline. This includes military AA, AE and AP addresses.	X	
Ballot was faxed and received on or before the 8:00 p.m. Election Day by-fax receive deadline however, the date and time stamp generated by the voter's fax shows a date after Election Day.	X	
Ballot was received by-fax after the 8:00 p.m. Election Day by-fax receive deadline or hand-delivered after Election Day.		X
The ballot has no postmark or witness date on ballot and was received after Election Day.		X
In a primary election, the ballot was postmarked on or before Election Day but received after the 10-day receive deadline.		X **Except in Recount**

FWAB Scenarios – Received Date	Count	No Count
In a general election or statewide special election, the ballot was postmarked on or before Election Day, mailed domestically, but received after the 10-day receive deadline.		X Except in Recount
In a general election or statewide special election, the ballot was postmarked on or before Election Day, mailed from overseas, but received after the 15-day receive deadline. This includes military AA, AE and AP addresses.		X Except in Recount

Final Checks!

FWAB – Final Checks	Action
Does the ballot type in Column 4 of the details report have a W?	If no, see the election supervisor.
Does the sequence number match what was written on the ballot envelope?	If no, and it is confirmed it is the correct voter, correct the error.
Was the sequence number written on the ballot envelope?	If no, write it in.
Does the accept or reject code need to be changed or corrected?	If yes, see the election supervisor.
Was the accept or reject code written on the ballot envelope?	If no, write it in.
Is there a site ID number in Column?	If yes, see the election supervisor.

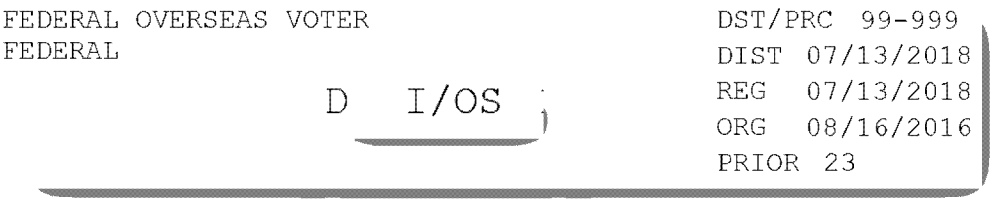
Federal Overseas Voter

About

Under state law, voters who were last domiciled in Alaska prior to leaving the United States, or whose parent(s) or guardian(s) were last domiciled prior to leaving the United States, who do not have intention to return to Alaska, may register to vote as a federal voter and participate in federal races on the ballot (presidential/vice presidential and U.S. congressional races).

Registration and Residence address information

Voters in this status are not required to provide an Alaska residence address and will appear on the details report with the status and condition code of inactive and overseas (I/OS), with the residence address of FEDERAL OVERSEAS VOTER, FEDERAL and assigned to district 99.



Ballot Review

Ballot logging and ballot review is basically the same as a voter who is voting by-mail or by electronic transmission ballot and the rules under both these topics will apply except the review board will ignore the residence address scenarios and there will only be two accept count codes 'A' or 'H' as follows:

Federal Voter – Federal Registration	Count	No Count
The voter's original registration is on or before the 30-day registration deadline.	**X**	
The original registration date is after the 30-day registration deadline	**X** **Count Presidential Race**	**X**

Using the details report, the eligibility determinations listed above, along with the Ballot Codes Descriptions section of this handbook and the Ballot Review Count Codes (S50) form, the board will determine if the accept (full or partial count) or reject code determination assigned to the ballot by division staff is correct based on the voter's registration status and registration dates.

Processing Voted Absentee Ballots

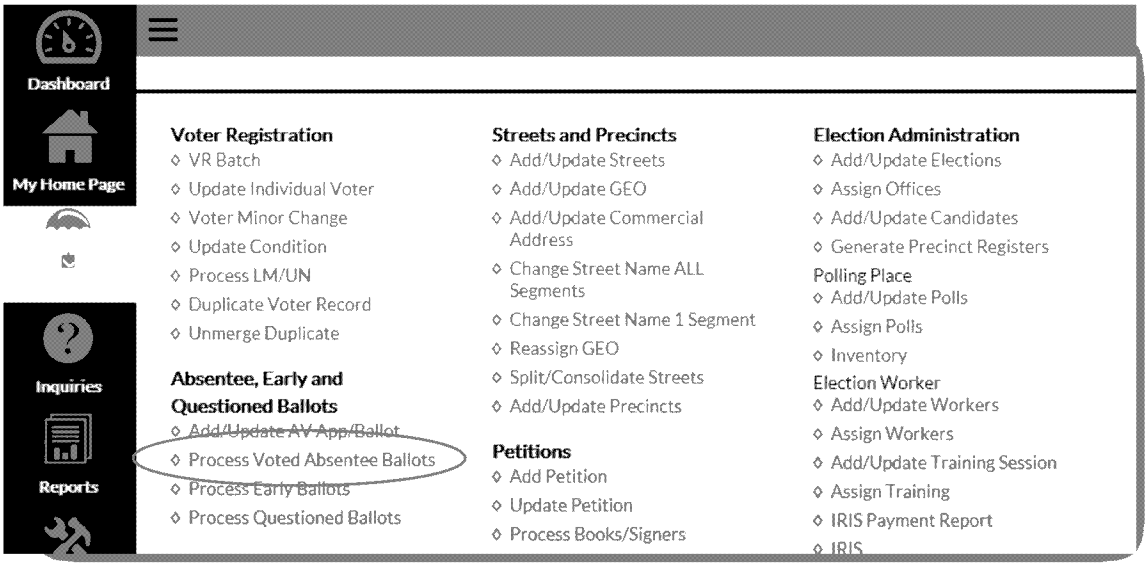
Ballot Handling

Ballots are kept in a secure ballot room in date and district order in trays. For each day's receipt of ballots, a batch sheet is date-stamped and bundled with the group of ballots for the district and this date is used as the received date in VREMS. The election supervisor will have specific protocols for handling ballots within the office such as checking ballots in and out of the ballot room, etc. that will be discussed with all staff members. However, ballots are not to be left unattended at a desk and are never to be placed into desk drawers. If you need to leave your desk, secure the ballots back in the ballot room in the district tray. Only one user may log ballots for a district at a time.

Ballot Processing

Logging into Absentee System

- Log into VREMS using normal procedures. At the *Dashboard* menu select *Activities>Process Voted Absentee Ballots* under the *Absentee, Early and Questioned Ballots* header.



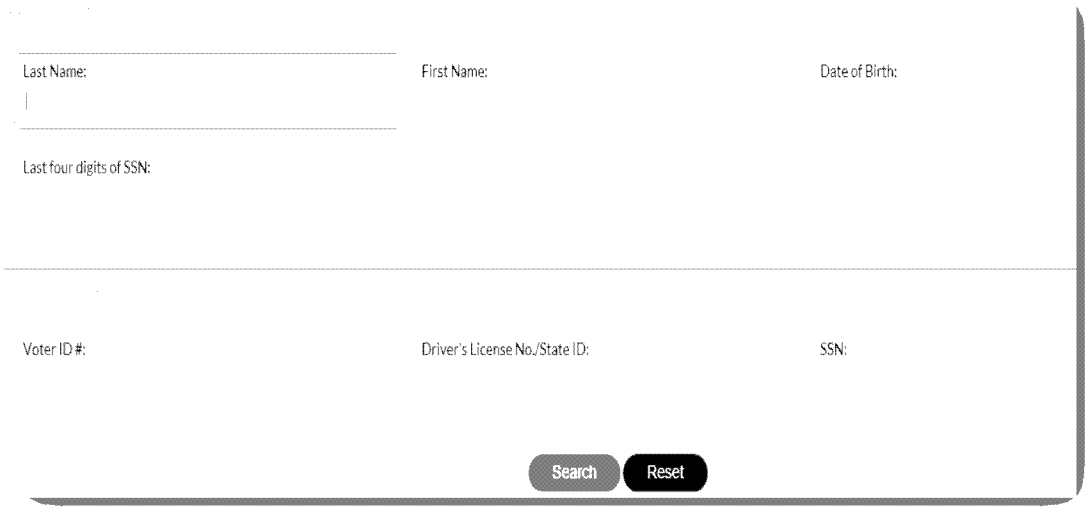
- In the *Default Values* box enter the following information:

Field Name	Description
Election ID:	Enter six-digit election code (20PRIM, 20GENR, etc.).
Received Date:	Enter date stamped on the batch sheet with the ballots.
Region:	Enter the regional office number: 01 = Region I, 02 = Region 2, 03 = Region 3, and 04 = Region 4.

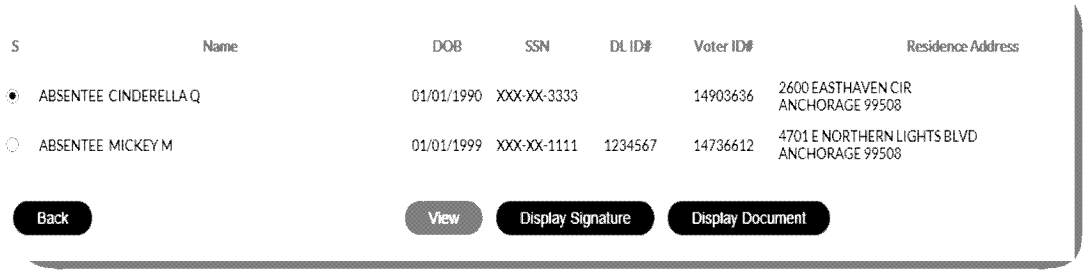
Field Name	Description
District:	Enter the two-digit house district number being worked 01, 10, 20, etc.
Site ID:	When processing in-person or special needs ballots, enter the site ID that is written on the ballot envelope. The election supervisor will provide a list of different site ID's and may have you leave this field blank and you will enter the site ID at the time you process the ballot. **When processing by-mail or electronic transmission ballots (fax and online), never enter a site ID.** Special needs ballots voted at a precinct (01-466) will have the regional office ID which is processing the ballot (93900).



- Select the *Save* button. The *Voter Search Criteria* screen will display. Search for voter records in the system using the information provided by the voter and/or printed on the envelope.



- There are several different search methods to use to locate a voter record.
    - Enter Alaska driver's license or state ID in the *Driver's License No./State ID* field.
    - Enter date of birth and last 4 of SSN in the *Date of Birth* and *Last four digits of SSN* field.
    - Enter SSN in the *SSN* field.
    - Enter last and first name with or without the '?' (wildcard search code) in combination with date of birth or last 4 of SSN in the appropriate fields. At least two characters must be entered in the last name field when using the '?' wildcard search.
    - Enter last and first name with or without the '?' in the appropriate fields.
- When searching with the SSN or driver's license/state ID, if there is a match, the voter's record will automatically populate. If searching using other methods, a grid of potential name(s) that may match will display. Select the radio button next to the voter record for the appropriate person after comparing identifying information and select the *View* button.



- When searching using name information, if a person is registered with a hyphenated name or two do a last effort search, it is important to perform a final search using limited information in the name fields and the '?'

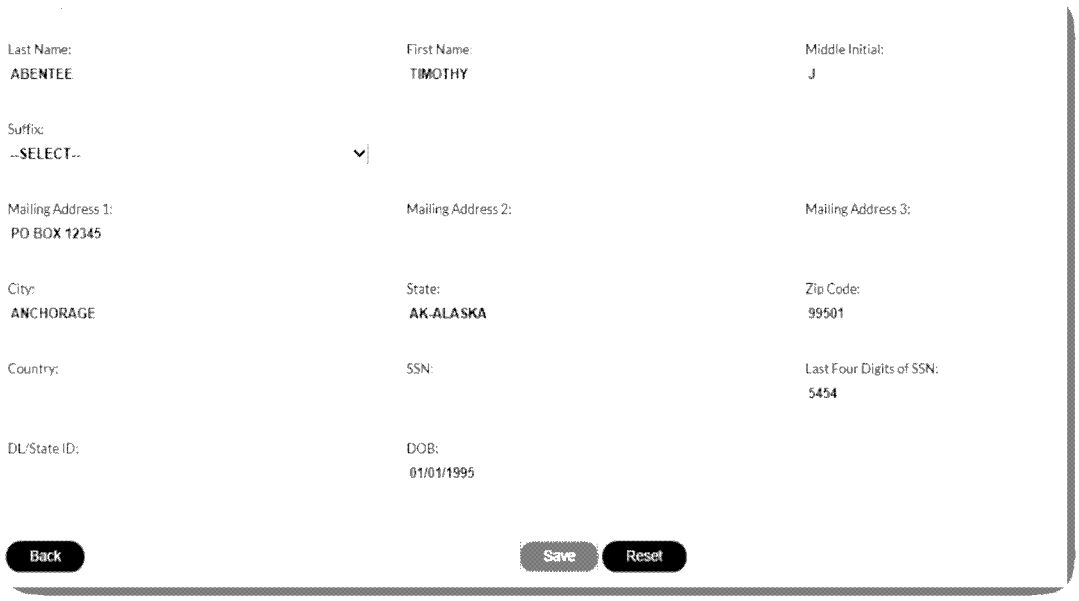


Voter NOT in VREMS – Unregistered Absentee Voter

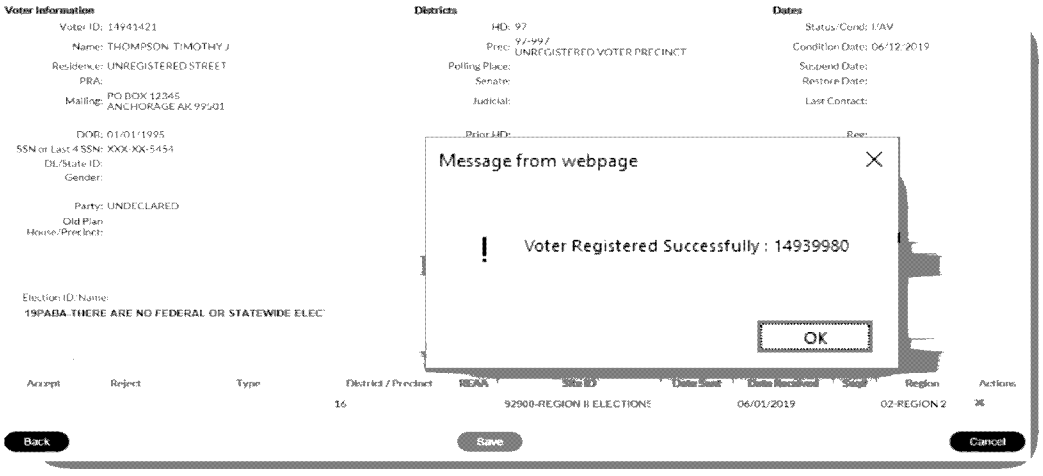
- When it is determined that the voter does not have a voter record on file, select the *Unregistered* button at the bottom of the screen. Before creating an unregistered voter record, check DMV to see if there is additional information in DMV that would assist with searching for the voter.



- At the *Unregistered Voter* screen, complete as much of the screen with the information provided by the voter and select the *Save* button.

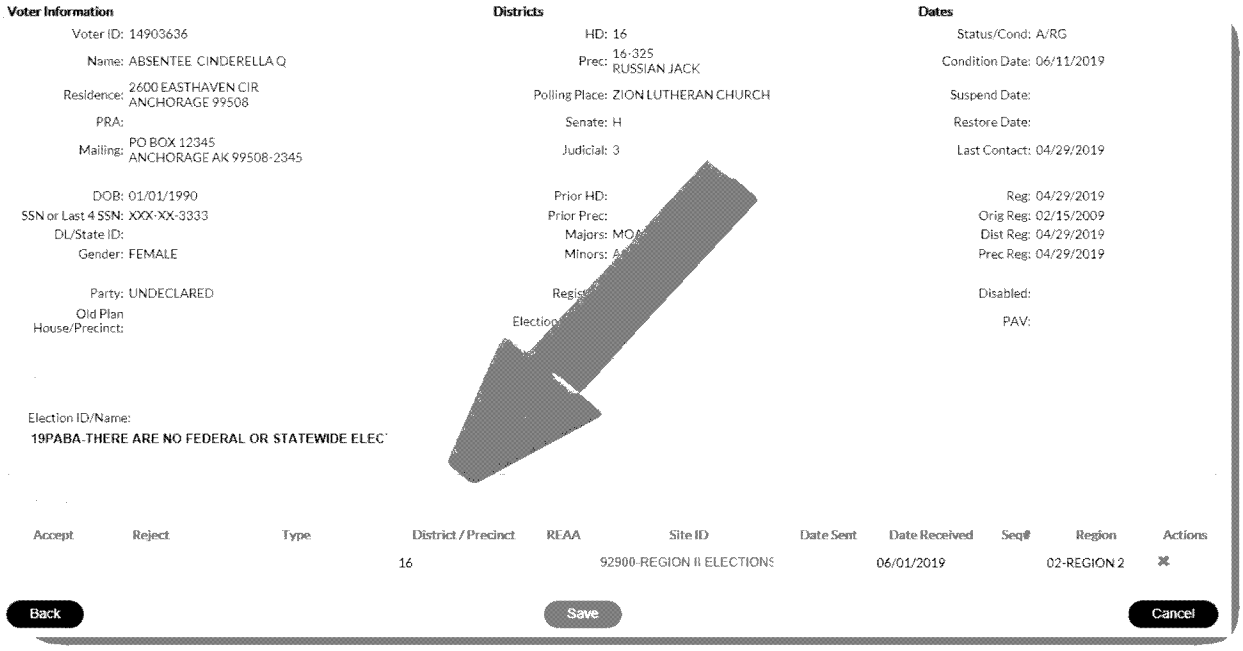


- When the record is saved, a pop-up message will display stating the voter was registered successfully and a voter number is provided. Write the voter number on the envelope, certificate, etc.
- Select the *OK* button. The *Voter Information* screen will then display to allow for data entry of the ballot accept or reject information in the *Ballot Details* grid.
- The voter's status and condition will be in an inactive *I/AV* status and condition meaning this is a voter who voted by absentee ballot that was not registered at the time of voting an absentee ballot.



Ballot Details Screen

- At the *Voter Information* screen, the voter's information will display. Verify the voter's name and identifiers on the screen with the ballot envelope to make sure it is the correct voter record. If there are discrepancies, double check your data entry, then bring the envelope to the supervisor.



- The lower portion of the screen in the *Elections* grid reflects that election being processed. Confirm that the correct election ID was entered.
- The *Ballot Details* grid at the bottom of the screen is where the ballot accept code, reject code, ballot type (if not already entered) will be added.

Field Name	Description
Accept	Enter the code as to how the ballot is to be counted; full or partial count. To view a list of the codes, press the *backspace* key on the keyboard.
Reject	Enter the code why a ballot is being rejected. Before rejecting a ballot for a voter in an inactive status with the condition code of VR, RE or XX, verify that the record was correctly inactivated by checking the document used for inactivation found either on digital microfilm or in the display documents for the voter's record.

Field Name	Description
Type	This is the type of ballot the voter voted. A list of types is located at the front of the handbook. For by-mail ballots or electronic transmission ballots, code types A, E, F, M, O, S or W will already appear in the field.
District/Precinct	House district ballot the voter voted. For by-mail and electronic transmission ballots, the district is populated to the record at the time the voter is sent their ballot. For in-person and special needs, when entering the district in the *Default Values* screen *District* field, the district was automatically populated into this field. Verify it is correct.
Site ID	This represents the absentee site where the ballot was voted. For by-mail and electronic transmission, this field will remain blank. When processing in-person and special needs, select or verify that the correct site ID is in the field. Special needs ballots voted at a polling place are entered with the site ID designated for the regional office.
Date Sent	This is the date that the by-mail or electronic transmission ballot was sent to the voter and cannot be changed.
Date Received	This is the date that was entered in the *Default Value* screen in the *Received Date* field. If the date is incorrect, it can be changed in the grid however, if the date was entered incorrectly for the batch of ballots, it is best to log back into the *Default Value* screen and enter in the correct date. **It is very important for ballots to be entered using the correct received date.** If a record was saved with an incorrect date, inform the election supervisor immediately for correction.

Logging by-mail, electronic transmission, FWAB and Federal ballots

- For the above listed ballot types, an application was processed prior to the ballot being sent, and for FWAB, at the time of receipt at the Absentee and Petition Office. When logging the above reflected ballot types, it will be based on a visual review of the ballot envelope and voter's registration record:

    1. Did the voter sign the voter certificate?
    2. Did the voter provide an identifier?
    3. Was the ballot witnessed?
    4. Is the voter in an active registration status? If so, is the voter's condition code A/ID? Did they provide a copy of their identification? If not, did the voter provide identifiers that can be verified in DMV or HAVA? For the most part, by-mail and electronic transmission ballots will be in an active status. Any voter in an inactive status should be discussed with the regional supervisor.
    5. Was the voter registered in the district on or before the 30-day registration deadline?

- When reviewing ballots, refer to the ballot eligibility determinations sections of the different ballot voting methods for accept and reject determinations. To enter ballot logging code information, select the edit pencil in the *Actions* box in the *Ballot Details* grid to open the line for data entry.

Logging in-person and special needs ballots

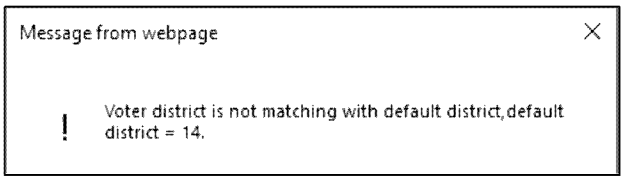
- When logging in person and special needs types, it will be based on a visual review of the ballot envelope and the voter's registration record in VREMS to determine:

    1. Is the voter registered? If not, add as an unregistered voter.
    2. Is the voter in an active registration status? If so, is the voter's condition code A/ID? Did the official indicate they provided identification or was a copy of their ID provided? If not, did the voter provide identifiers that can be verified in DMV or HAVA?
    3. Is the voter in an inactive status? If so, is their condition code either PU or RP that allows for the ballot to be counted? If not a presidential general election, all inactive voters beside PU or RP will be rejected. If a presidential, see number 9 below.
    4. Does the residence address provided on the envelope match the residence address in VREMS? If not, is the new address in the same district?
    5. Was the voter registered in the district on or before the 30-day registration deadline?
    6. Was the ballot signed? For in-person ballots, if the envelope wasn't signed, check the Absentee In-Person Register to verify if this was signed by the voter.
    7. Did the official sign as witness?
    8. In a presidential general election, is the voter registering to vote during the act of voting? This includes voters who are in inactive status of AV, FD, IA, ID, NC, QU, RE, and VR. If registering, did the voter provide all required voter registration information?
    9. For special needs ballot, did the personal representative provide all required information?

- When reviewing ballots, refer to the ballot eligibility determinations sections for the different ballot voting methods for accept and reject determinations. Enter the accept or reject code information, ballot type, etc. in the *Ballot Details* grid on the line that is open for data entry.

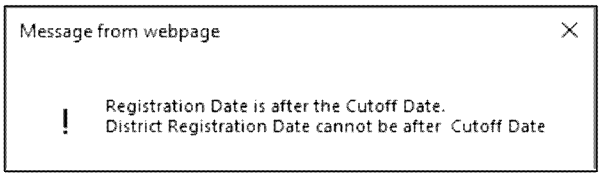
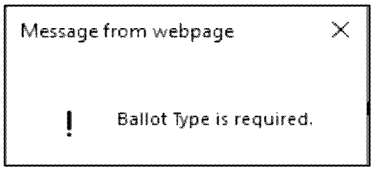
VREMS Warnings

- When logging ballots, VREMS will provide for different warning messages when processing the ballots as follows:



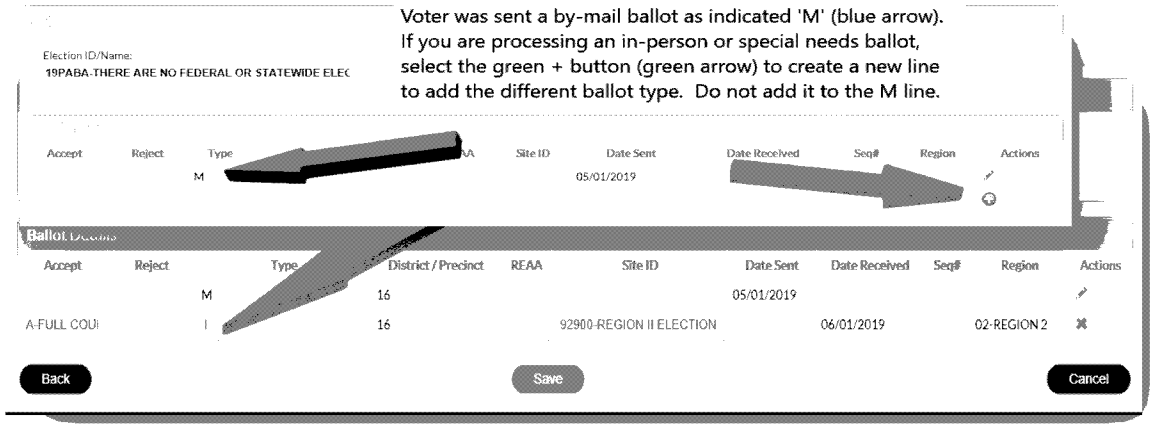
This warning message means that the district entered in the *Default Values* screen is different than the district the voter is currently registered. If correct, upon saving the record as a partial count ballot, the error message will repeat requiring confirmation.

Confirm that the default district entered is the same as the district of the ballots being logged. If not, log out of the screen and re-enter correct default values.

	This warning message means that voter's registration date is after the 30-day registration deadline and the district registration date needs to be checked. This may be a partial count ballot.
	The warning message means that the ballot type I, P, etc. was not entered in the *Ballot Details* grid and needs to be added in the grid.

Voter Sent by-mail or electronic transmission but voted a different ballot

- It is not uncommon for a voter to request a by-mail or electronic transmission ballot and then decide to vote in-person or by special needs instead.
- When logging ballots, close attention is required to not log a ballot to a different ballot type on a voter record.



- When adding a new line for the different ballot voting method, enter either the *Accept* or *Reject* code, and ballot *Type* code. Verify the populated information in the *District/Precinct*, *Site ID* and *Date Received* fields are correct and, if not, make the appropriate corrections.

Duplicate Ballot

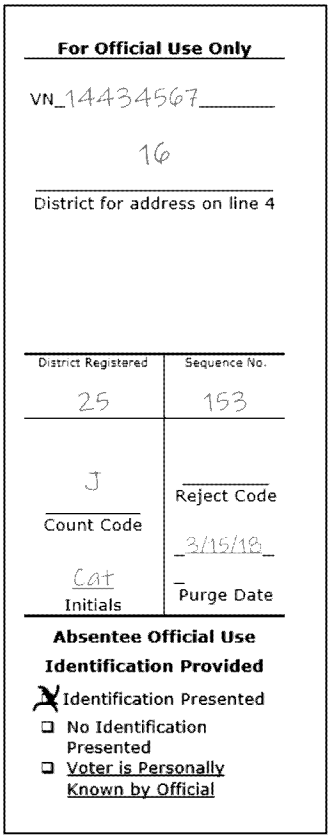
- At times, when logging a ballot, a duplicate warning message pop up will display stating the voter has already vote in the election. If this warning message appears, additional research will need to be conducted as directed by the election supervisor. The general process is as follows:



- If the voter has already voted an absentee ballot, the ballot will appear in the *Ballot Details* screen. If the second ballot is not another absentee ballot, then review the voter's voter history record to determine the other voting method recorded on the voter's record by going to *Inquiries>View Voter* and selecting the *Voter History* tab.
- Upon determination of the other voting method, locate the voter's voting materials and verify if it is the same person. Most often, polling place voter history may have been to the voter's record in error or an absentee or questioned ballot was logged onto the voter's record in error. If there was a data entry error, take the information to the election supervisor for correction.
- If it is determined that the voter did vote more than once, the ballot is to be logged as a reject 'D' for duplicate in the *Ballot Details* grid. If the other ballot voted is an absentee or questioned ballot and the ballot has not been opened and counted, the accept or reject code on this ballot should also be changed to reject 'D'. If the second ballot has already been counted, then leave the accept code in the system as is. Bring the ballots to the attention of the election supervisor for further processing.

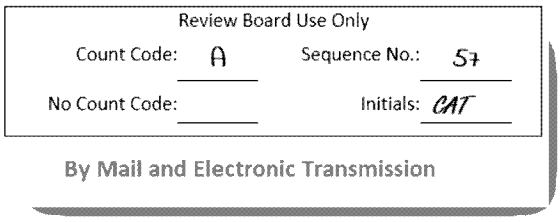
Completing the Ballot Envelope

- After entering the ballot information in the *Ballot Details* grid, write the below information in the office and review board use areas of the ballot envelope:
  - Write the voter number in the *VN* line.
  - Write the district of the residence address provided from line 4 of the envelope.
  - For in-person and special needs ballots, if in a purged (PU) status and condition, record the date in the *Purge Date* line.
  - Write the determined accept or reject code on the appropriate line.
  - For in-person and special needs ballots, write the voter's district number where they are currently registered in VREMS in the *District*

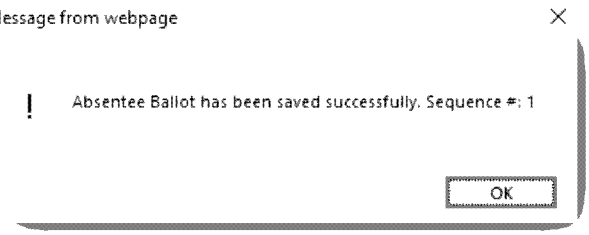


Registered line. If they are registered in the district after the 30-day registration deadline, write the prior district in this line as *P##*.

- Write the sequence number on the provided line.
- Initial the envelope on the provided line or in an area within the box.



- Select the *Save* button. VREMS scans the data and will provide a warning message for any technical issues. If no warnings message display or once warning messages have been corrected and/or approved, upon saving, a pop-up message will display the ballot sequence number.



Note: When processing an unregistered voter, the voter number would have displayed in the pop-up box when the *Unregistered Voter* record was saved. If this was missed, the record will need to be searched for in *Dashboard>Inquires* to obtain the voter number.

Presumptive Residence Address

Scenarios

Presumptive residence is based upon AS 15.05.020(10) that states *"The address of a voter as it appears on an official voter registration card is presumptive evidence of a person's voting residence."* The below demonstrates different scenarios that voters may provide on their ballot envelope when voting.

Address Scenarios	Response
Voter is registered to vote in district 30 located in Soldotna and votes a district 30 ballot. When voting, the voter provides in the residence field of the absentee envelope, a mailing address in Tuluksak, AK located in district 38.	Since the voter provided a mailing address in Tuluksak, it does not overturn the presumptive evidence of their voting residence address in district 30. **This will be a full count ballot**.
Voter is registered to vote in district 29 located in Seward and votes a district 29 ballot. When voting, the voter provides in the residence field of the absentee envelope, a mailing address of PO Box 12, Anchorage.	Since the voter provided a mailing address in Anchorage, it does not overturn the presumptive evidence of their voting residence address in district 29. **This will be a full count ballot**.
Voter is registered in district 10 located in Wasilla and votes a district 10 ballot. When voting, the voter provides in the residence field of the questioned envelope, a new residence address on N. Willow Drive, Wasilla AK.	N. Willow Drive, Wasilla is a residence address and, most importantly, it is not located in district 10 but rather, in district 7. As a different residence address, it clearly places the voter outside of district 10 and overturns the presumptive evidence of the voter's residence address in district 10. **This will be a partial count ballot.**
Voter is registered to vote in district 30 located in Soldotna and votes a district 30 ballot. When voting, the voter provides in the residence address field of the absentee envelope of Anchorage, AK.	While this is not a mailing address or a complete residence address, it does overturn the presumptive evidence of the voter's residence address in district 30. **This will be a partial count ballot**.
Voter is registered to vote in district 19 located in Anchorage and votes a district 19 ballot. When voting, the voter provides in the residence address field of the absentee envelope, a NEW address of Lake Otis Pkwy, Anchorage, AK.	Lake Otis Pkwy is split between several different districts, including district 19. Since the voter did not provide an exact address (no house number), and since district 19 contains Lake Otis Pkwy addresses as part of the district boundaries, the information provided does not overturn the presumptive residence address for district 19. **This would be a full count ballot.**

Address Scenarios	Response
Voter is registered to vote in district 14 located in Anchorage and votes a district 14 ballot. When voting, the voter provides in the residence address field of the absentee envelope the address of Tyonek.	Since Tyonek is a wholly contained community within one precinct, by providing the community name, this is enough for a residence address and overturns the presumptive evidence of the voter's residence address in district 14. **This will be a partial count ballot**.
Voter votes in a regional office and is registered to vote in district 25 and votes a district 25 ballot. When voting, the voter completes and provides the official with a new voter registration application with the residence address of Charlie's Bar and Grill, Chicken, AK.	The voter has now provided a new voter registration application with a change in their residence address that places them outside of district 25 into district 6 therefore overturning the presumptive evidence of their voting residence in district 25. **This will be a partial count ballot.**
Voter is registered to vote in district 14 located in Anchorage and votes a district 14 ballot. When voting, the voter leaves the residence and mailing address fields blank on the absentee envelope.	By the voter leaving the residence address field blank, the voter does not overturn the presumptive evidence of their voting residence address in district 14. **This will be a full count ballot**.
Voter is registered to vote in district 6 located in Fairbanks and votes a district 6 ballot. When voting, the voter leaves the residence address field blank of the absentee envelope but provides PO Box 1234, Anchorage, AK in the mailing address field.	By the voter leaving the residence address field blank, the voter does not overturn the presumptive evidence of their voting residence address in district 6 even though they provided a mailing address in Anchorage. **This will be a full count ballot**.

Ballot Code Descriptions

Accept Codes

Code	Description
A	**Count all races on the ballot** This code is used when all races on the ballot can be counted on the ballot. It has been determined that the voter was registered to vote in their district by the 30-day registration deadline and provided all required information for voting.
F	**Count federal races only** This code is used when only the federal races (President, Vice President, U.S. Senate and U.S. Representative) can be counted. There are only two sets of circumstances for which this code applies: 1. Former residents of Alaska who reside overseas may register and vote in federal races only, even if they no longer have a residence address in Alaska. 2. In Federal elections, the federal government provides a federal write-in absentee ballot which may be used by overseas voters.
H	**Count presidential race only – General Election** Use this code when only the presidential race may be counted on the ballot. It has been determined that the voter either registered to vote after the 30-day registration deadline or, during the act of voting, provided enough information on the ballot envelope to register to vote.
J	**Count statewide and judicial races only – General Election** Use this code when only the statewide, judicial and ballot measure(s) races can be counted on the ballot. It has been determined that the voter moved from one state senate district to another within the same judicial district. The state senate and house district races will not be counted.
L	**Count statewide and state senate races only** Use this code when the statewide, state senate and ballot measure(s) races can be counted on the ballot. It has been determined that a voter has moved between state house districts that share the same state senate district but have crossed judicial districts.
M	**Count all but superior and district court races – General Election** Use this code when everything but the superior and district court races can be counted on the ballot. It has been determined that the voter has moved within a house district that is split by two or more judicial districts that places them into a new judicial district. The superior and district court races will not be counted.
N	**Count Statewide, Judicial and Senate – General Election**

Code	Description
	This code is used when only the statewide, judicial and senate races can be counted. It has been determined that the voter has moved between house districts that share the same senate and judicial district.
P	**Hold – Check with director** Use this code when there is an issue with the voter's ballot information and the ballot is under review and determination by the director. All 'P' codes ballots must be resolved as either accept or reject before review is complete.
S	**Count statewide only** Use this code when only the statewide and ballot measure(s), (if applicable), races can be counted on the ballot. It has been determined that the voter has moved outside the state senate district, house district, and superior and district court races. None of these races will be counted on the ballot.

Reject Codes

Code	Description
C	**No affidavit with online ballot** Use this code if the voter did not return a voter certificate and identification sheet with voted electronic transmission ballot.
D	**Duplicate ballot voted** Use this code when it has been determined, after researching the voter's information, that more than one ballot was received from a single voter.
E	**Ballot envelope is empty** Use this code when a ballot envelope does not contain a voted ballot or, when voting an electronic transmission ballot, only the voter certificate and identification sheet was received.
G	**Voter failed to provide required identifier** Use this code when a voter does not provide an identifier such as a voter number, Alaska driver's license number, last 4 of social security number or date of birth when voting by-mail, electronic transmission or FWAB ballot.
I	**Voter is in an inactive status** Use this code when a voter's record is in an inactive status with the condition codes of FC, FD, **IA, NC, RE, or VR. However, during a presidential election, voters in an FD, IA, NC, RE or VR inactive condition** code who have supplied enough information on the ballot envelope to register to vote should be reviewed to determine if they should have accept count code H for the presidential race.

Code	Description
K	**Voter did not properly apply for a ballot** Use this code if a ballot was received from a person who did not apply for a by-mail or electronic transmission ballot. **Example**: One person in a household applied for a ballot but another person in the same household voted the ballot but did not apply for one. **Example**: Voter votes a special needs ballot but, the personal representative did not properly complete Step 1 of the ballot envelope. **Example**: Voter submits a Federal Write-In Absentee Ballot (FWAB) but did not register to vote by the 30-day registration deadline or submitted the FWAB after the 10 day by-mail deadline or the 5:00 p.m. day prior to Election Day electronic transmission deadline.
O	**Voter does not meet certification requirements** Use this code if the voter marked through any the of the certification requirements in the oath on the envelope, indicate that they are not a resident, or checked 'No' to the U.S. citizenship box.
P	**Hold – Check with director** Use this code when there is an issue with the voter's ballot information and the ballot is under review and determination by the director. All 'P' codes ballots must be resolved as either accept or reject before review is complete.
T	**Voter registered to late** To participate in an election, a voter must be registered to vote 30-days before an election. Use this code if the voter is in VREMS but whose original registration date is after the registration deadline and there isn't a presidential race on the ballot.
U	**Ballot not dated or postmarked and received after Election Day** Use this code when there isn't a postmark or witnessing date on the ballot envelope and the ballot was received after Election Day.
V	**Ballot received too late** Use this code if the ballot was postmarked on or before Election Day and is mailed domestically but not received by the 10th day following the election deadline. Or, if the ballot was mailed from overseas, use this code if the ballot was not received by the 10th day following the primary election or 15 days following a general or statewide special election.
W	**Postmarked or witnessed after Election Day** Use this code if the postmark date after Election Day or, if no postmark, the ballot was witnessed after Election Day.
X	**Voter not registered to vote**

Code	Description
	Use this code if the voter is not registered and is not in VREMS or, if in VREMS, is in the status and condition code of I/AV or I/QU.
Y	**Inadequate witnessing** Use this code if the ballot was not witnessed or witnessing was insufficient.
Z	**Voter failed to sign** Use this code if the voter failed to sign the ballot envelope.
1	**Voter resides in different jurisdiction** Use this code during REAA elections when a voter does not reside or is not registered in the REAA that the voter voted. If the voter is registered in another jurisdiction, but the ballot envelope provides a residence address that would place the voter in the REAA, use reject code T.
2	**Identifier does not match voter record.** Use this code when the identifier provided does not match the voter's record.
4	**Ballot voted by somebody other than the voter** Use this code if it is clear on the ballot envelope that somebody other than the voter voted the ballot.
7	**No identification provided at the time of voting** Use this code when the voter's record is in an A/ID status and condition that requires the voter to present identification at the time of voting and identification was not presented. **Example**: When the official checks the 'No Identification Presented' on the ballot envelope or when voting by-mail or by electronic transmission, the voter did not send in a copy of their required identification.

EXHIBIT B

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Office of the Lieutenant Governor

DIVISION OF ELECTIONS
Director's Office 907-465-4611
Juneau 907-465-3021
Anchorage 907-522-8683
Fairbanks 907-451-2835
Nome 907-443-5285
Wasilla 907-373-8952

Confidentiality Agreement for Ballot Review Observers

I, _____, observer for

_____, (candidate, party or group) hereby acknowledge that the materials I will observe in connection with the review of absentee ballots under AS15.20.203 or questioned ballots under AS15.20.207 contain information in which voters have a privacy interest, such as Social Security numbers, voter identification numbers, birth dates, place of birth, and including the name of a voter whose ballot has been rejected, and the reason for the rejection, should not be revealed. AS15.20.180 only requires public inspection of the names and addresses of persons who voted absentee.

I promise not to reveal that confidential information to any third party, or to use it for any purpose other than determining whether to challenge an absentee or questioned ballot.

_____ _____

Signature Date

EXHIBIT C

ASCENSIOI	NAME_LAST	NAME_FIRST	NAME_MID	NAME_SUF	DIST	PRC	PARTY	MAIL_ADDF	MAIL_ADDF	MAIL_ADDF	MAIL_CITY	MAIL_STATI	MAIL_ZIP	MAIL_COUI	MILITARY_F	OVERSEAS	AV_TYPE	AV_STATUS	DATE_APPL-	DATE_BALLO	DATE_BALLOT-RCVE	BALLOT_DI	VTR_STATU	VTR_COND	JUDICIAL_[	LOC
164613	ALDERSON	DAVID	THOMAS		01	01-600	R	2415 HEMLOCK AVE STE 108			KETCHIKAN	AK	99901				I				10/31/2026	01	A	RG	1	1924
504149	ANDERSON	ERIC	CHARLES		01	01-600	D	PO BOX 129			KETCHIKAN	AK	99901				I				10/29/2026	01	A	RG	1	1924
863609	ANGARANO	MARCO	AURELIO		01	01-600	N	PO BOX 8841			KETCHIKAN	AK	99901			Y	O	A	8/18/2026	9/18/2026		01	A	RG	1	
1424810	ANZUETO	ASHLEY	JULIETTE		01	01-600	U	840 BROWN DEER RD			KETCHIKAN	AK	99901-6211				I				10/31/2026	01	A	RG	1	1924
1068777	ARRIOLA	DAWN	A		01	01-600	R	PO BOX 23323			KETCHIKAN	AK	99901-8323				I				10/28/2026	01	A	RG	1	1924
45933	ARRIOLA	KENNETH	R		01	01-600	R	PO BOX 23323			KETCHIKAN	AK	99901-8323				I				10/28/2026	01	A	RG	1	1924
1540792	AVILA	MASON	MATTHEW		01	01-600	D	450 WIGHTMAN ST #0023			ASHLAND	OR	97520 -				M	A	10/6/2026	10/16/2026		01	A	RG	1	
1053203	BAGSIC	DAVY JONES	MORALES		01	01-600	N	2417 TONGASS AVE STE 111 # 181			KETCHIKAN	AK	99901-5966				I				10/21/2026	01	A	RG	1	1924
1326756	BALDWIN	JASON	DALLAS HENSLER		01	01-600	D	518 DEERMOUNT ST			KETCHIKAN	AK	99901-6610				I				10/26/2026	01	A	RG	1	1924
1476753	BALLIF	ANDREW	JACOB		01	01-600	U	343 S 500 E APT 220			SALT LAKE (	UT	84102 -			Y	O	A	8/8/2026	9/18/2026	10/15/2026	01	A	RG	1	
1539175	BALLIF	ANNABELLE	L		01	01-600	U	GAMMA 341 516 HIGH STREET			BELLINGHA	WA	98225 -				M	A	10/12/2026	10/16/2026		01	A	RG	1	
1475136	BALLIF	JENNY	TAYLOR		01	01-600	N	436 FRONT ST			KETCHIKAN	AK	99901-6310				I				10/29/2026	01	A	RG	1	1924
1475161	BALLIF	SERGE	CHADWICK		01	01-600	N	436 FRONT ST			KETCHIKAN	AK	99901-6310				I				10/28/2026	01	A	RG	1	1924
1497471	BANASZEK	THOMAS	LEE		01	01-600	D	515 FRONT STREET			KETCHIKAN	AK	99901				M	A	9/24/2026	10/9/2026	10/26/2026	01	A	RG	1	
1007865	BANKS	JODIE	SKYE		01	01-600	U	8018 EARL AVE NW			SEATTLE	WA	98117	Y			O	A	10/15/2026	10/19/2026	10/28/2026	01	A	RG	1	
1430292	BATEMAN	JAMES	E		01	01-600	U	PO BOX 7461			KETCHIKAN	AK	99901-2461				I				10/31/2026	01	A	RG	1	1924
1521240	BEITTEL	ALICE	BROOK		01	01-600	D	1010 STEDMAN ST			KETCHIKAN	AK	99901	Y			O	A	10/18/2026	10/20/2026	10/26/2026	01	A	RG	1	
1225347	BENGEN	DEAN	A		01	01-600	U	610 FRONT ST			KETCHIKAN	AK	99901-6339				I				10/28/2026	01	A	RG	1	1924
813973	BENNETT	ADAM	B		01	01-600	U	832 WARREN ST			KETCHIKAN	AK	99901-6139				I				10/31/2026	01	A	RG	1	1924
376083	BERGERON	ROSEMARIE	HELENE		01	01-600	D	PO BOX 5505			KETCHIKAN	AK	99901-0505				I				10/22/2026	01	A	RG	1	1924
203714	BERGERON	THOMAS			01	01-600	D	PO BOX 5505			KETCHIKAN	AK	99901-0505				I				10/22/2026	01	A	RG	1	1924
214389	BETHEL	MITCHELL	D		01	01-600	U	1810 FAIRY CHASM RD			KETCHIKAN	AK	99901-6265				I				10/31/2026	01	A	RG	1	1924
1405170	BONZO	CORTNEY	IRENE		01	01-600	N	601 MAIN ST			KETCHIKAN	AK	99901-6319				I				10/29/2026	01	A	RG	1	1924
1405166	BONZO	DAYNE	KAWIKA		01	01-600	D	601 MAIN ST			KETCHIKAN	AK	99901-6319				I				10/29/2026	01	A	RG	1	1924
1172378	BOOTH	KALEB	TIMOTHY CONNOR		01	01-600	U	639 GRANT ST			KETCHIKAN	AK	99901-6510				I				10/29/2026	01	A	RG	1	1924
1213270	BOOTH	STARLA	RAY		01	01-600	N	639 GRANT ST			KETCHIKAN	AK	99901-6510				I				10/29/2026	01	A	RG	1	1924
114612	BREDEHOFT	CHARLES	JULIUS		01	01-600	N	1406 FAIRY CHASM			KETCHIKAN	AK	99901				P				10/31/2026	01	A	RG	1	1924
1488836	BREESE	FAWN	K		01	01-600	U	PO BOX 751553			FAIRBANKS	AK	99775-1553				M	A	8/13/2026	10/9/2026	10/26/2026	01	A	RG	1	
1527976	BREESE	SATCHA	J		01	01-600	U	BOX 751553			FAIRBANKS	AK	99775-1553				M	A	8/13/2026	10/9/2026	10/26/2026	01	A	RG	1	
519665	BREITKREUTZ	DARLENE	M		01	01-600	R	PO BOX 5054			KETCHIKAN	AK	99901-0001				I				10/21/2026	01	A	RG	1	1924
728819	BREITKREUTZ	DAVID	D		01	01-600	R	PO BOX 5054			KETCHIKAN	AK	99901-0001				I				10/21/2026	01	A	RG	1	1924
1067975	BRIGGS	MICHAEL	THOMAS		01	01-600	D	1807 FAIRY CHASM RD			KETCHIKAN	AK	99901-6266				I				10/27/2026	01	A	RG	1	1924
1069024	BRIGGS	NICOLE	JENNENE		01	01-600	D	1807 FAIRY CHASM RD			KETCHIKAN	AK	99901-6266				I				10/27/2026	01	A	RG	1	1924
1097290	BUCZAK	DANIEL	SCOTT		01	01-600	R	922 W SESAME ST			KETCHIKAN	AK	99901-6255				I				10/26/2026	01	A	RG	1	1924
143099	BUSCH	DALE	H	JR	01	01-600	R	738 HOPKINS ST			KETCHIKAN	AK	99901-6113				I				10/21/2026	01	A	RG	1	1924
1234272	BYNUM	JEREMY	TRAVIS		01	01-600	R	433 FRONT ST			KETCHIKAN	AK	99901-6309				I				10/26/2026	01	A	RG	1	1930
1236980	CACCESE	FREDERICK	E		01	01-600	R	544 BALLYTORE RD			WYNNEWC	PA	19096 -2208				M	A	4/3/2026	10/9/2026	10/26/2026	01	A	RG	1	
117742	CAMPBELL	BRENNA	C		01	01-600	N	1626 NW 3RD ST			BEND	OR	97703 -				M	A	10/3/2026	10/9/2026		01	A	RG	1	
1111892	CARTER	LYNN	ANN		01	01-600	N	690 S YORKTOWN DR APT 21			KETCHIKAN	AK	99901-6283				M	A	10/17/2026	10/20/2026		01	A	RG	1	
47173	CHARLES	DONALD	RAYBURN		01	01-600	N	19 ANDREAS CIR			NOVATO	CA	94945-1202				M	A	10/14/2026	10/20/2026		01	A	RG	1	
1522847	CHESTINE	JEFFREY	NEAL		01	01-600	U	PO BOX 5574			KETCHIKAN	AK	99901				I				10/26/2026	01	A	RG	1	1924
439391	CHRISTIANSC	ERIK	DANIEL		01	01-600	U	364 EDMONDS ST			KETCHIKAN	AK	99901-6402				I				10/21/2026	01	A	RG	1	1924
414663	CHRISTIANSC	PAMELA	PAGUIA		01	01-600	N	364 EDMONDS ST			KETCHIKAN	AK	99901-6402				I				10/21/2026	01	A	RG	1	1924
1195200	CLARK	PERLITA	DANO		01	01-600	R	924 BROWN DEER RD			KETCHIKAN	AK	99901-6231				I				10/21/2026	01	A	RG	1	1924
1469056	CONSERVA	DEAN	JARED		01	01-600	N	1913 CUB CT			KETCHIKAN	AK	99901-6260				I				10/31/2026	01	A	RG	1	1924
104569	CONWAY	ERNEST	G		01	01-600	R	PO BOX 6474			KETCHIKAN	AK	99901-1474				I				10/29/2026	01	A	RG	1	1924
40124	CONWAY	VIDA	A		01	01-600	R	PO BOX 6474			KETCHIKAN	AK	99901-1474				I				10/22/2026	01	A	RG	1	1924
507212	COOLEY	CATHERINE	LOUISE		01	01-600	N	710 PARK AVE			KETCHIKAN	AK	99901-6519				I				10/26/2026	01	A	RG	1	1924
87242	CROOKER	LANCE	NATHEN		01	01-600	N	90923 MATTHEW LN			COOS BAY	OR	97420				M	A	9/26/2026	10/9/2026	10/21/2026	01	A	RG	1	
1124903	DAHL	JUNE	M		01	01-600	D	1300 N YORKTOWN DR APT 101			KETCHIKAN	AK	99901-6205				I				10/26/2026	01	A	RG	1	1924
1367161	DEHNZ	ARTHUR	MICHAEL		01	01-600	R	24121 SE 45TH PLACE			SAMMAMIS	WA	98029 -		Y		M	A	8/4/2026	9/18/2026	10/1/2026	01	A	RG	1	
1425219	DEL VALLE GA	DAVID	S		01	01-600	U	911 W SESAME ST			KETCHIKAN	AK	99901-6256				I				10/29/2026	01	A	RG	1	1924
271207	DELL	YOLANDA			01	01-600	R	PO BOX 23022			KETCHIKAN	AK	99901-8022				I				10/28/2026	01	A	RG	1	1924
400988	DOUGLAS	KEITH	S		01	01-600	R	20 CREEK ST			KETCHIKAN	AK	99901		Y		M	A	8/13/2026	9/18/2026	10/2/2026	01	A	RG	1	
965254	DULIN	TUVIA	Y		01	01-600	U	40 HATIVAT CARMELI STREET APT 2			HAIFA	3262915		ISRAEL		Y	O	A	10/15/2026	10/19/2026		01	A	RG	1	
913654	DUPRE	JENNY	EUN SOOK		01	01-600	D	508 DEERMOUNT ST			KETCHIKAN	AK	99901-6610				I				10/28/2026	01	A	RG	1	1924